

Guide for Parents

Applying for a school place for September 2018



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foreword

Dear Parent/Carer,

Every year the Local Authority provides places in schools for children in the City of York. This guide has been put together to explain how we can help you through the school admissions process and to let you know **what we do** when you apply for a school place for your child and **what we ask you to do**.

Deciding on your preferred schools for your child is one of the most important decisions that you will make as a parent/carer. This guide contains some information about our schools and our services. We recommend that you **visit schools on open evenings** or make an appointment at a school prior to making an application.

As the numbers of children in York is higher than in many previous years, we are working hard to ensure the availability of places meets local need. However, we can not guarantee a place simply by living in the catchment area or already having a sibling in the school. Although we do prioritise applications from children living in the catchment area

and those with siblings already at a school, inevitably there are times when parental preferences do not equate to the number of available local places.

Please take the time to read this guide carefully and in particular, take note of the **key information** and the **oversubscription criteria** for the schools that you are interested in. It contains details of admissions policies and procedures and the rules that admissions authorities must follow. Reading this guide before making an application may prevent misunderstanding later. If after considering the information available here you need more information, please contact the School Services team who will be happy to assist you further.

I hope you find the information in this guide useful.

Jon Stonehouse
Director of Children,
Education and
Communities



contents




a	the key information you need to know before making an application including how we use your preferences, and information on catchment areas, siblings, and your home address	1
b	how to apply for a place including key dates and open evenings as well as information on in-year applications for a school place	11
c	admissions policies detail how places are allocated where there are more applications than places available, and schools' oversubscription criteria	26
d	answers to the most frequently asked questions such as 'How many places are available?' and 'Do you have waiting lists for schools?'	65
e	admissions data and information including school contacts, published admission numbers, and data on how places were allocated in previous years	78
f	information on other support and services such as appeals, free school meals, home to school transport, early years and special educational needs	100
	a map showing the location of all York schools	114

a key information

This guide has been put together to explain how we can help you through the school admissions process and lets you know **what we do** when you apply for a school place for your child and **what we ask you to do**.

This first section contains some key information that we recommend all applicants consider prior to making an application. Reading and understanding the basics in this section will often avoid disappointment later.

Later in this guide you will find similar key points alongside this icon: .

If you would like more information on anything raised here please contact us prior to making an application - we are happy to help.

Contact School Services

call	01904 551 554
email	education@york.gov.uk
tweet	@School_Services
visit	West Offices, Station Rise, York YO1 6GA
online	www.york.gov.uk/schoolservices

Most of the information below is relevant to all applications, whether starting primary or infant school for the first time, transferring to junior or secondary school, or making an in-year application to change school, for example when moving into or across the York area.

If the information below is specific to a certain type of application, it will be clearly marked below.



Parental Responsibility

You can only submit an application for a school place if you have parental responsibility. If you share parental responsibility, you must be in agreement with others that also have parental



responsibility about the preferences and information submitted. Please ensure all parents have discussed and agreed preferences before making an application.

If we receive conflicting instructions for the same child we will not process the application any further **at that point** until we are provided with further evidence as to which parent's wishes should be accepted, for example a family court order. If a school has been allocated, the process for your child may be **frozen**.



Your Preferences

When you apply you can express up to five preferences, and **rank** them in the order you prefer. We strongly recommend that you use all five preferences and that you name **your catchment school** as one of these preferences. Should you not express a preference for your catchment school, a place **will not** be held there in reserve for your child.

We operate **an equal preference system**, which means that if you submit preferences for five schools, we consider each of these preferences separately on its own merits according to the **oversubscription criteria** for that school.

We do not share the rank of your preferences with schools so they will not know, either before or after places have been allocated, who listed them as a first, second, third, fourth or fifth preference.

When we come to allocate places, **if we could allocate you more than one of your preferences**, the school allocated will be **the school that you ranked highest**. Any lower preferences we could have offered will be released and offered to other applicants.

Please note we will not come back to you to ask for further preferences, or to check the order of your preferences after you have submitted them.

For example, if School A has 30 places and 55 preferences (first, second, third, fourth and fifth), all preferences for School A will be ordered **on a list from 1 to 55** according to School A's **oversubscription criteria**.


First, those in positions 1-30 on this list are allocated places and those from 31-55 placed on a waiting list.

This process is then repeated for Schools B, C and D. Some of those previously allocated School A have now been allocated places at School B as they named School B as a higher preference. Some of those on the waiting list for School A have been allocated

Schools C and D and so are removed from the waiting list.

School A now only has 23 places allocated, with 7 spaces. The waiting list has also fallen from 25 to just 11. Those in positions 1-7 on this new shorter waiting list are allocated School A with those in positions 8-11 placed on a new waiting list for School A.

Once this process has been repeated several times for all schools, allocations have been finalised. It is then that we confirm allocations in writing to applicants, on **National Offer Day**. For in-year applications the process is similar although the numbers of places available is vastly reduced.



Expressing less than five preferences, or putting a school as your first and only preference does not give you a higher priority in being allocated a place at your preferred school.

If following this process we are unable to offer your child a place at any of your preferred schools, your child will be allocated a school that was **not of your preference**. This will usually be a place at the **nearest alternative school with places available**, though if this school in turn becomes full through allocating children in a similar position, the final school allocated may be some distance from

your home address. It may not be your catchment school if that school has filled up with preferences.

For example, if you submitted a first and only preference for School E, but you live in the catchment area of School F, you may not be allocated a place at either school if there are more applications than places available at both schools. You could be allocated School G which is some distance from your address.

We advise that you consider your preferences very carefully and rank **all considered schools in your preferred order**. Failure to name sufficient preferences in the hope of being allocated your first and only preference often leads to disappointment.



Change of Preference

If you decide after submitting your application that you would like to change the order of your preferences please [contact us](#). If we can we will take these into account before allocations are made.

Preferences for schools that are voluntary aided, academies, or outside the York area, we may not be able to accept changes after the closing date for applications.

We cannot accept **any changes** for a primary or junior application after **15 March** or a secondary application after **31 January**.

Any changes received after we are able to process changes will be put aside and actioned after National Offer Day.



Catchment Areas

Each address in the City of York is located in the catchment area of one York primary school.

Most addresses in York are in the catchment area of one secondary school. The only exceptions to this are:

- the villages of Bishopthorpe and Acaster Malbis are in the catchment area of Fulford School, Millthorpe School, and Tadcaster Grammar School.
- the village of Copmanthorpe is in the catchment area of Millthorpe School and Tadcaster Grammar School.

Carr Infant School and Carr Junior School share the same catchment area, as do Bishopthorpe Infant School and Archbishop of York's CE Junior School.

Some schools such as church schools, including All Saints RC School and Manor

CE Academy **do not have catchment areas**. Details of all catchment areas are contained in the [Guide to School Catchment Areas](#).

When you express a preference for a school that is not your catchment school, your preference is considered under a lower priority than those who live in the catchment area (see [Section C](#) of this guide for more information on how preferences are prioritised).

We strongly recommend that you consider your catchment school and use one of your preferences for this school, even if it is your final preference. This is because if you are unsuccessful in being allocated all the schools you express a preference for, your child will be allocated a school that was **not of your preference**. We will then allocate a place at the **nearest alternative school with places available**.

A place is **not reserved** at your catchment school for your child.



If the place your child is allocated is at a school for which you are not in the catchment area for, or if you move out of the catchment area you now reside in, then you may have less chance of being successful when applying for any younger siblings in future years.



Siblings

We define siblings as brothers or sisters living in the same house as their primary place of residence. This includes half- and step- brothers or sisters at the same address, but does not include full- half- and step- brothers or sisters living at different addresses as their primary place of residence.

A **sibling link** is where your preference is considered under a higher priority for a school place than applicants who do not have a sibling who will be on roll at your preferred school **at the time of admission**. For most schools, siblings are considered after children who are resident in a school's catchment area and so will not always be successful in obtaining a place (see [Section C](#) of this guide for more information on how applications are prioritised).

Having children of similar ages at two different schools can be difficult. Some parent/carers find that they are successful in obtaining a place for their eldest child but are unsuccessful for their younger children in future years.

If you obtain a place for one of your children at a school, this does not mean that places can be guaranteed for their siblings either currently or at a later date.

Exceptions, particularly **infant class size exceptions cannot** be made to admit siblings into a school if classes are full.



Please note that the 'sibling' criterion in the admissions policy for infant and junior schools does not apply to siblings who attend other nearby infant or junior schools, only to siblings at the same school at the time of admission.



Distance from Home to School

We measure distances from home to school on a GIS layer of all known **safe walking routes** within the York area. We measure these distances in miles to three decimal places from where your address joins this network to the closest school gate.

We take the **shortest of all available routes** and use this distance in ordering preferences where required.

We don't use roads without pavements or paths; routes through private property; and we **don't use the ring road** or other major routes where traffic can be at high speeds.

We can investigate and add in new routes where we are informed of routes that are adequately lit and paved. Please note any change arising from new information in this respect will not be

instantaneous changes as they must be visited, checked and then incorporated into the GIS layer.

Where a safe-walking route does not exist, we may measure along main roads including using maps from third-party mapping companies or where the distance measured is beyond our boundaries.



Your Home Address

You may only use one address when making an application.

This must be the address at which the parent/carer and child are ordinarily resident **at the time of application**. We may check addresses against other records held by the City of York Council, in accordance with the authority's Data Protection Registration.

Addresses must be **permanent** addresses and be the same address when the child starts school. Addresses must not be those of relatives or temporary addresses such as staying with family or holiday accommodation.

Where there is **joint residence**, the address used should be the address at which the child is resident for the majority of the school week.

If this is evenly split, then parent/carers must jointly select one address and note only this address on the application, which will apply to all preferences. This address cannot then be changed later after an application has been submitted.

We are determined to prevent fraudulent applications for school places and will investigate any reported misuse of addresses by accessing our own records first, and if a false claim cannot be ruled out at this stage, we will pass all relevant information to our assurance partner Veritau to investigate further.

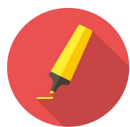


Veritau have access to all application details as well as any other records that may help them establish and verify the details that have been provided. They may undertake unannounced visits to addresses they believe may be connected to their investigation.

Following an investigation Veritau make a recommendation to the Local Authority as to whether the information was false or misleading, and the Local Authority or other admissions authority then makes a decision as to whether to withdraw the offer of a school place.

Where an offer of a school place has been made on the basis of fraudulent or intentionally misleading information which has effectively denied a place to a pupil with a stronger claim, **the offer of a place will be withdrawn.**

We retain the right to withdraw a school place at any time if an application is found to be fraudulent or intentionally misleading.



In 2016 and 2017 we investigated a number of false/fraudulent admissions applications – including some that resulted in the withdrawal of a place.



Change of Address

If you change your address after submitting your application, please send us the relevant proof of this change (see next page). If we can, we will take this new address into account before allocations are made. For preferences for schools that are voluntary aided, academies, or outside the York area, we may not be able to accept any address change after the closing date for applications.

We cannot accept **any change** for a primary or junior application after **15 March** or a secondary application after **31 January**.

Any changes received after we are able to process changes will be put aside and actioned after National Offer Day.



Proof of Residence

Where you use an address in an application, we may require further proof from you that your child is ordinarily resident at the stated address. We may request to see both **entry and exit proofs** when we query your address.

Entry proof will include, signed tenancies, posting orders, proof of exchange, and documents showing you have registered your property for the purposes of taxes, the electoral roll and with other relevant government agencies – for example your driving licence.

Exit proofs include any relevant documentation pertaining to the disposal of your previous address and include, for example, signed tenancies and proof of exchange. Additional information may be requested at any time.

We may also require satisfactory details of the ownership and tenancy of any **previous addresses**.

If we require any proof of residence, we will contact you to request it before we can continue with your application.

If you are already resident at an address, please provide some suitable proof such as a copy of the current financial year's council tax statement. When you apply online you have the opportunity to enter your **Council Tax Reference** for this purpose.

If you are moving to a new address and **renting**, please provide a signed copy of the tenancy agreement showing the length of the agreed tenancy. Short term tenancies may not be accepted.

If you are moving to a new address and **purchasing** a property, please provide a letter or email direct from your solicitor. This must be on **exchange of contracts** and include the date of completion.

If you are a member of the armed forces, and are subject to a posting or marching out order, please provide a copy of this order.

Places can only be allocated once proof of residence has been provided.

Please note that in the circumstances where you own one property, at which you previously lived, but are renting or proposing to rent another property, we will require detailed information and evidence regarding your intent and circumstances.



Currently and Previously Looked After Children

If your child is 'Looked After', that is in the care of a Local Authority, was previously Looked After, or has been adopted from care, your child may have a different priority in the [oversubscription criteria](#) for your preferred school. You will need to provide us with written proof of their status after applying. See [Section D](#) for more information.



Exceptional, Social and Medical Reasons

If you believe your child has an exceptional social or medical need that should be taken into account for **one school**, your child may have a different priority in the [oversubscription criteria](#) for your preferred school. You will need to provide us with written details after applying. See [Section D](#) for more information.



Children with Special Educational Needs

Where children have a Statement of special educational need, or an **Education, Health and Care Plan (EHCP)**, there is a different admission and appeals process. Decisions on places for these pupils will be discussed in Year 6. See [Section F](#) for more information.

Children who do not have a Statement/Plan but may be on the SEN Register or have My Support Plans with some additional needs, may wish to seek advice from the **SENDSCO** at their child's current school, but should apply by the stated deadlines as for other applicants. Please note it is highly unlikely that these factors can be taken into account unless an EHCP is held by your child.



Further Help and Advice

Got more questions? If you can't find the answer later in this guide, please [contact us](#).

Contact School Services

call 01904 551 554

email education@york.gov.uk

tweet @School_Services

visit West Offices, Station Rise,
York YO1 6GA

online www.york.gov.uk/schoolservices

For entry into secondary school in September 2017,

92.3%

of applicants were allocated their first preference



For entry into primary school in September 2017,

92.9%

of applicants were allocated their first preference



b apply for a place

We coordinate all applications for a school place and liaise with your preferred schools on your behalf.

You can apply for a school place at www.york.gov.uk/schooladmissions or if you don't have access to the internet, you can request and complete a paper form.

This section is split into the following areas for different types of application you can make:



[Starting Primary](#)



[Starting Junior](#)



[Starting Secondary](#)



[Applying for an 'In-Year' School Place](#)



[University Technical Colleges](#)



[Starting Year 12](#)



Starting Primary

Our policy states that infants will start full time education in the school year they turn five.

For entry in September 2018 school year, children will have been born between [01 September 2013](#) and [31 August 2014](#).

Children who were born between 01 September 2014 and 31 August 2015 can apply for a school place only from the Autumn of 2018.



Unless it is specifically included in a school's [oversubscription criteria](#), attending a nursery or early years provider does not form any part of the decision-making when allocating places at infant or primary schools, even if the nursery or provider is on the same site or within the school.



How to Apply

You can apply online at www.york.gov.uk/schooladmissions from 12 September 2018.

With an online application you will receive an email confirming submission of your application and the ability to view your application and results online at a later date. Please remember to [submit](#) your application by the closing date.

If you are applying for a place at a Voluntary Aided or Academy school, these schools may require you to complete a [Supplementary Information Form](#) (see next point on the right hand side of this page).

If you can't apply online you can request a paper [Primary Application Form](#) by calling 01904 551 554. Forms are also distributed to primary schools and nurseries in the York area.

You need to ensure that you have applied, either online (and submitted your application), or by returning a Primary Application Form by the deadline of [15 January 2018](#).



Please note that the 'sibling' criterion in the admissions policy for infant schools does not apply to siblings who attend a nearby junior school.



Supplementary Information Forms (SIFs)

You will need to complete a Supplementary Information Form for the following schools if you are applying for a place based upon your child's religion or belief, or to provide any specific information listed in their [oversubscription criteria](#) that may apply to your child.

- [Heworth CE Primary School](#)
- [Our Lady Queen of Martyrs RC Primary School](#)
- [St Aelred's RC Primary School](#)
- [St George's RC Primary School](#)
- [St Lawrence's CE Primary School](#)
- [St Wilfrid's RC Primary School](#)

The additional information requested on these forms is required in order for these schools to apply their own oversubscription criteria.

Details of these criteria are available in [Section C](#) of this guide.



I have already completed a form at the school; do I need to apply to you?

Yes. Although you may have already completed a form at an individual school, these may only be registrations of

interest and will not be treated as a valid application.

You may have also provided information on a Supplementary Information Form to a Voluntary Aided or Academy school. If this is the case, you will still need to apply to your [home local authority](#) either online or by completing a paper application form.



Your home local authority is the local authority to whom you pay council tax. Locally this could be either City of York Council, [North Yorkshire County Council](#) (including district councils such as Selby, Ryedale and Hambleton), or the [East Riding of Yorkshire Council](#).

Only written confirmations or letters sent by your home local authority constitute the allocation of a school place.

We will start to process all applications on [15 January 2018](#) so if you do not apply by this date your application may be dealt with after all the other applications that were received on or before the application deadline. This means you will stand less chance of getting your preferred school, particularly if this is a voluntary aided or academy school, or a school outside the York area.

We strongly recommend that you express all five preferences and apply on time. We also recommend that one of your preferences is for your [catchment school](#). In past years, parent/carers that

have failed to express a preference for their child's catchment school have been allocated another school that was in some cases, both not of their preference and significantly further from their home address.



When is National Offer Day?

National Offer Day is [16 April 2018](#).

Those applicants that applied online will receive emails from around 10am on the morning of 16 April. Other applicants will receive allocation letters in the post from 16 April. Those that applied online can view their account at

www.york.gov.uk/schooladmissions



The Creative Arts Academy, York

In July 2016 the government approved plans for a new primary school for York specialising in the creative arts. Although the [Creative Arts Academy York](#) originally planned to be open with a Reception class for September 2017, because of a delay in finding an appropriate site, York's first [free school](#) will now not open for Reception entry in 2018.

You can find more information including updates as to when the school will open at www.creativeartsacademyork.org



Key Dates for the 'Primary Round'

15 Jan 2018

Deadline for applications

16 April 2018

National Offer Day

18 May 2018

Appeal forms to be returned

June-July 2018

Admission appeals heard



Starting Junior

If your child attends an infant school you will need to apply for a place in a school from Year 3 - Year 6.

If you would like to apply for a place at a **junior school** from Year 3 you should do so by 15 January when your child is in Year 2.

Alternatively if you would like to apply for a **primary school** for your child from Year 3 to Year 6, you can make an [in-year application](#) for a primary school but only in June at the end of Year 2.



How do I Apply?

You can apply online at www.york.gov.uk/schooladmissions from 12 September 2017.

With an online application you will receive an email confirming submission of your application and the ability to view your application and results online at a



later date. Please remember to submit your application by the closing date.

If you have difficulty applying online, you can [contact us](#) on 01904 551 554 and we can talk you through how to apply. If you can't apply online you can request a paper [Junior Application Form](#) by calling 01904 551 554. Forms are also distributed to infant and junior schools in the York area.

You need to ensure that you have applied, either online (and submitted your application), or by returning a Junior Application Form by the deadline of **15 January 2018**.



Please note that the 'sibling' criterion in the admissions policy for junior schools does not apply to siblings who attend a nearby infant school.



What happens if I don't apply on time?

We will start to process all applications on **15 January 2018** so if you do not apply by this date your application may be dealt with after all the other applications that were received on or before the application deadline. This means you will stand less chance of getting your preferred school and may be allocated one some distance from your address.



When is National Offer Day?

National Offer Day is **16 April 2018**. Those applicants that applied online will receive emails from around 10am on the morning of 16 April. Other applicants will receive allocation letters in the post from 16 April. Those that applied online can view their account at www.york.gov.uk/schooladmissions



Key Dates for the 'Junior Round'

15 Jan 2018
Deadline for applications

16 April 2018
National Offer Day

18 May 2018
Appeal forms to be returned

June-July 2018
Admission appeals heard





Starting Secondary

Children transfer to secondary school at the beginning of Year 7, and applications must be made in September/October of Year 6.



Open Evenings

There are open evenings held each autumn for prospective parent/carers to attend and view individual schools. For 2017, these dates are:

All Saints RC School

Tuesday 3 October, 7-9pm

Archbishop Holgate's CE School

Wednesday 11 October, 7-9pm

Fulford School

Tuesday 26 September, 6-8pm

Huntington School

Wednesday 27 September, 6-8.30pm

Joseph Rowntree School

Tuesday 10 October, 7-9pm

Manor CE School

Thursday 12 October, 6-8pm

Millthorpe School

Thursday 28 September, 6-8pm

Vale of York Academy

Thursday 5 October, 6-8pm

York High School

Wednesday 4 October, 6.30-8.30

School Services staff will be available on these open evenings to give **independent advice** on the admissions process for all schools. Please come and talk to us if you have any questions before making an application.



Transition from Primary to Secondary

The transition between primary and secondary school can be difficult for some pupils. If you have any concerns about your child's transition, please contact your child's current headteacher who will liaise with your allocated secondary school to arrange the appropriate support.

After places have been allocated, primary schools provide your child's future

secondary school with information relevant to their progress and any additional educational or pastoral needs they may have.



Unless it is specifically included in a school's oversubscription criteria, attending a particular primary or junior school does not form any part of the decision-making when allocating places at a secondary school.



How do I apply?

You can apply online at www.york.gov.uk/schooladmissions from 12 September 2017.

With an online application you will receive an email confirming submission of your application and the ability to view your application and results online at a later date. Please remember to **submit** your application by the closing date.

If you have difficulty applying online, you can [contact us](#) on 01904 551 554 and we can talk you through how to apply. If you can't apply online you can request a paper **Secondary Application Form**.

You need to ensure that you have applied, either online (and submitted your application), or by returning a Secondary Application Form by the deadline of **31 October 2017**.



Supplementary Information Forms (SIFs)

You will need to complete a Supplementary Information Form for the following schools if you are applying for a **foundation** place – that is one based upon your child's religion or belief.

- [All Saints RC School](#)
- [Archbishop Holgate's CE School](#)
- [Manor CE Academy](#)

The additional information requested on these forms is required in order for these schools to apply their own oversubscription criteria. Details of these criteria are available in [Section C](#) of this guide.



Can I Apply Directly to a School?

No. Although voluntary aided and academy schools may set their own oversubscription criteria, their admissions are still locally coordinated and so you still need to apply to your home Local Authority. You may have also provided information on a **Supplementary Information Form**.

Only written confirmations or letters sent by your **home local authority** constitute the offer of a place.

We will start to process all applications on **31 October 2017** so if you do not apply by this date your application may be dealt with after all the other applications that were received on or before the application deadline. This means you will stand less chance of getting your preferred school, particularly if this is a voluntary aided or academy school, or a school outside the York area.

We strongly recommend that you express all five preferences and apply on time.

We also recommend that one of your preferences is for your **catchment school**. In past years, for a small number of applications, parent/carers that have failed to express a preference for their child's catchment school have been allocated another school that was in some cases, both not of their preference and significantly further from their home address.



When is National Offer Day?

National Offer Day is **01 March 2018**. Those applicants that applied online will receive emails from **10am on the morning of 01 March**.

Other applicants will receive allocation letters in the post from 01 March. Those

applicants that applied online can view their allocated school online at www.york.gov.uk/schooladmissions



Key Dates in the 'Secondary Round'

31 October 2017
Deadline for applications

01 March 2018
National Offer Day

13 April 2018
Appeal forms to be returned

May-July 2018
Admission appeals heard





Applying for an 'In-Year' School Place

If you are **moving** into or across the York area, or you are simply requesting a **change of school**, we call this type of school admission – an **in-year** school admission.

We are unable to hold places open for any in-year applications. Schools often fill up to their published admission number when places are first allocated.



Applications to start after or received after **31 December** for Reception, Year 3 (at junior schools), and Year 7 will be treated as in-year applications.

If your child is moving school due to your relocation you may not be able to predict the date you will require a new school place in advance due to securing a new address. However, if you are requesting a change of school within York, it is best to request a change of school with an intended **start date at the beginning of a new term or half term**.

Requests for a change of school in Year 10, Year 11 or in the second half of Year 6 can be incredibly disruptive to your child's education. We would recommend that if at all possible you would not

request a change of school at these times, as it may significantly affect your child's education at a time of study and preparation for end of key stage exams or tests.

We coordinate all requests for in-year admissions, however if your request is for a school for which we are not the **admissions authority** – that is for a voluntary aided or academy school, then the decision made will be by that school itself and may therefore take longer than if your request is for a community or voluntary controlled school.



How do I Apply?

You can apply online at

www.york.gov.uk/schooladmissions

With an online application you will receive an email confirming submission of your application. Please remember to **submit** your application or we can't process it!

If you have difficulty applying online, you can **contact us** on 01904 551 554 and we can talk you through how to apply. If you can't apply online you can request a paper **Application for a School Place**. If you are requesting schools as you are moving away from York, complete an **Application for a School Place (Out of Area)**.



Each year we process around **1200** in year admission requests. Around half of these are in the summer between June and September.

You can express a preference for up to five schools in your application. We recommend that you include **five local schools** as your higher preference schools may not have available places. Moving to an area does not mean there will automatically be a school place for your child at the closest, catchment or your most preferred school. If a school is full, no places will be allocated if a reasonable alternative may be offered.



When should I Apply?

We are unable to hold or allocate places in advance, but you should apply for a school place once you know you are moving address and know you will require one.

Any in-year request received may be processed if the required **start date** at a new school is within **20 school days**. Please note if you apply in advance you will not be informed of your allocation exactly 20 school days before you intend to take up the place. We will start to process your application from this day,

and you will likely hear of which school your child has been allocated later in this period.

The only exceptions to the 20 school day rule are **service families** where we can allocate places upon receipt of a **posting order**, or in the case of service family rebasement, a marching out order, within **30 school days**.



We cannot allocate places in advance as the availability of places, and the number of children applying for the place may change.

We aim to deal with all applications as quickly as possible, but please note that constraints such as **school holidays**, and requiring information from schools can significantly delay applications.



Considering your Application

The local authority or governing body, as the **admissions authority** for your preferred school(s), will consider your request in accordance with their set admissions policy.

When considering your application, we will have looked for a place for your child **at each of your preference schools in turn**. If we cannot allocate a place at your first preference school, we will then

investigate the availability of places at your second preference school, and so on.

If there is at least one available place, and there are several applications for the same school place, then applications will be ordered by the [oversubscription criteria](#) for the school. Different oversubscription criteria will apply for different schools if these schools are academy or voluntary aided schools. All of the oversubscription criteria for York schools are contained in [Section C](#) of this guide.

In the event that we cannot allocate a place at any of your preferred schools, we may offer you a place at an alternative school. This is often the closest school to your address with available places.

Should you wish to express preferences for schools that you did not originally apply for, you may do so by [putting this in writing to us](#).



Refusals

In some cases we may not be able to offer a place at your preferred school(s), as the school(s) **may be full** in that class and/or year group, or the admission of another child may mean that the class

sizes are too large in future years. For children in the first three years of primary school, **infant class size legislation** may also prevent us offering a place at your preferred school(s).

Any refusal will be because the view of the admissions authority is that the admission of any further pupils to the school would **prejudice the provision of efficient education and use of resources**; that it would not be in the educational interests of your child, or the children already on roll, to be in such a large class.

We hold **waiting lists** where preferences have been unsuccessful should a place come up within that school year.

You can always [appeal](#) against a decision to refuse your child a school place.



Key Information for In-Year Applicants

We particularly recommend that you read the information in [Section A](#) of this guide prior to making an application. However, the main points you must consider now are detailed below:

- **Catchment Areas** – residence in the catchment area of any school does not guarantee the allocation of a school place at that school.

- **Full year group and/or classes** – unless in very limited circumstances – such as your child being a looked after child – all applicants will be refused.
- **Siblings** – if you have more than one child of school age, it may be more difficult to gain places for both/all children at the same school, particularly if a class or year group is oversubscribed.



Behaviour and Attendance

When you apply for a school place, we may check your child’s attendance at their previous school(s), as well as their behavioural record. This is in line with our **Fair Access Protocol** so that children who would otherwise find it difficult to obtain a school place for these reasons can do so.

With our schools we have developed a Fair Access Protocol which aims to ensure that all pupils are allocated a school or alternative full-time education within **10 school days** of submitting an application for a school place.

In consultation with other admission authorities within York, which include Voluntary Aided and Academy schools, we will attempt to meet one of the parent/carer’s preferences.

Your child’s level of attendance, behavioural history (for example any exclusions) and other issues may be considered in allocating your child an appropriate school.

If you have any further queries on In-Year admissions or the Fair Access Protocol, please [contact us](#).

Contact School Services

- call** 01904 551 554
- email** education@york.gov.uk
- tweet** @School_Services
- visit** West Offices, Station Rise,
York YO1 6GA
- online** www.york.gov.uk/schoolservices



University Technical Colleges

Children who are due to start Year 10 in September 2018 may also apply for a place at a [University Technical College](#) (UTC). UTCs are schools for 14–19 year olds that are set up by universities and businesses and specialise in one or two technical subjects. At GCSE they offer a similar curriculum to a typical 11-18 secondary school, including the basics of English and Maths, as well as their specialist subject.

[Studio Schools](#) are similar to UTCs in that they have employer involvement in the curriculum and focus on developing the skills needed for employment, involving personal coaching and work experience, alongside a similar curriculum to a typical 11-18 secondary school.

There are no UTCs in York, but students in Year 9 this school year may apply for a place at a UTC in a [neighbouring area](#). If you wish to do this, we recommend that your child discusses their options with a Careers Adviser in their current school or

college, or [contact us](#). Please note this is only an option available and this does not mean that you are required to move your child from their existing school if this is still the best option for them.



UTCs in Yorkshire

Hull College Group (Hull), Queens Gardens, Wilberforce Dr, Hull HU1 3DG
www.hull-college.ac.uk

Hull College Group (Goole), Boothferry Road, Goole DN14 6SR
www.goole-college.ac.uk

Leeds City College, Park Lane Campus, Park Lane, Leeds LS3 1AA
www.leedscitycollege.ac.uk

Leeds UTC, 2 Sayner Rd, Leeds LS10 1LA
www.utcleeds.com

Ron Dearing UTC, C4DI @ The Dock, 31-38 Queen Street, Hull HU1 1UU
www.rondearingutc.com

Scarborough UTC, 1 Ashburn Rd, Scarborough YO11 2JW
www.scarboroughutc.co.uk

Sheffield City Centre UTC, 111 Matilda Street, Sheffield, S1 4QF
city.utcsheffield.org.uk

Sheffield Olympic Legacy Park UTC, 2 Old Hall Road, Sheffield, S9 3TU
olp.utcsheffield.org.uk



Starting Year 12

The following schools and colleges in York provide education for students from Year 12:

- [All Saints RC School](#)
- [Archbishop Holgate's CE School](#)
- [Askham Bryan College](#)
- [Fulford School](#)
- [Huntington School](#)
- [Joseph Rowntree School](#)
- [York College](#)

There are also [open evenings](#) held where parents and students have the chance to attend and view schools and colleges directly. Contact the schools and colleges to find out when these events are held.

To apply for a place in Year 12 at one of these schools or colleges, you should contact the school or college and ask them how to apply. We **do not** [coordinate admissions into Year 12](#), instead each school or college administer their own applications. Each school with

a sixth form has an [admissions policy for external entry](#) into Year 12 with oversubscription criteria that are available in [Section C](#) of this guide.

Please note if you are already on roll at a school with a sixth form, you will not have to apply in the same way for an external Year 12 place, but still must meet the requirements for continuing into Year 12 and make an application in Year 11.



York College is accessed by a large number of pupils leaving school and provides both academic and vocational courses. For more information, please visit www.yorkcollege.ac.uk.



Askham Bryan College provides post-16 education, in a variety of subject areas. For more information, please visit www.askham-bryan.ac.uk.



Need a school place?

apply at york.gov.uk/schooladmissions

apply by	31 October 2017	Secondary
	15 January 2018	Junior
	15 January 2018	Primary

C policies



Each school or admissions authority must have an [admissions policy](#) that details how applications for a place at that school should be made, how applications will be considered and how many places can be offered.

If there are more applications for places than places available, this policy must make clear who will be offered places and who will be refused. To determine this, applications have to be ordered according to a published set of criteria – these are known as the [oversubscription criteria](#).

This section of the guide will detail the oversubscription criteria for each school or type of school and explain how places are allocated, and what happens if there are more applications than places available.

The full policies are not included in this guide. Instead they are published each

year and are available on our website at www.york.gov.uk/schooladmissions or upon request from the School Services team. You can also request a copy from voluntary aided and academy schools themselves.

We recommend that [you consult these policies fully before applying for a school place](#).

The oversubscription criteria may not include other details that you should be aware of when making an application, such as deadlines or [definitions](#) of terms used in these policies.

If you are in any doubt about something you see in a policy and are unsure, please [contact us](#).



Community and Voluntary Controlled Schools

The majority of schools in York are community or voluntary controlled

schools. These schools use the same [City of York admissions policy which contains the same set of oversubscription criteria](#).

The admissions authority for these schools is the City of York Council – who are responsible for the admissions policy and makes all decisions regarding admission into these schools.

Places at these schools are allocated in the same way, regardless which community or voluntary controlled school you are applying for, according to the [City of York admissions policy](#).



Voluntary Aided and Academy Schools

These schools have a different admissions policy which contains oversubscription criteria that may reflect the different faith or ethos of that school.

The admissions authority for these schools is the governing body or academy trust of the school – who are responsible for the admissions policy and makes all decisions regarding admission into these schools.

Places at these schools are therefore allocated in a different way, according to their own admissions policy. All policies for these schools are listed in this section of the guide.



Existing Academy Schools

Some schools that are now academies but were previously community or voluntary controlled schools, maintain admissions policies and oversubscription criteria that are very similar to those for community and voluntary controlled schools. These schools are:

- Badger Hill Primary
- Burton Green Primary
- Haxby Road Primary
- Hempland Primary
- Huntington Primary
- Knavesmire Primary
- Millthorpe
- Poppleton Ousebank Primary
- Robert Wilkinson Primary
- Scarcroft Primary

The admissions policies that apply for these schools are those of the academy trust that the school is now part of. These policies are summarised later in this section.



Recently Converted Academy Schools

For those academies that have only recently converted from being a community and voluntary controlled school, the council's admissions policy still applies as these schools have yet to

be an academy when setting admissions arrangements for September 2018.

These schools are:

- Clifton with Rawcliffe Primary
- Park Grove Primary
- Tang Hall Primary
- Vale of York Academy

The community and voluntary controlled admissions policy will also apply to [any community or voluntary controlled school that is expected to convert](#) to become an academy during this school year.



'Looked After' Children

Where an admissions policy below refers to children in public care, or 'looked after' children, the definition now includes children who were previously 'looked after' – that is adopted from local authority care.

If you are applying on the basis of your child being currently or previously looked after, you should ensure that the



appropriate proof is supplied to the admissions authority after making your application. See [Section D](#) in this guide for further information.



'In-Year' Applications for a School Place

Oversubscription criteria are only applied where there is at least one available space. For this reason, the following criteria may not be applicable to 'in-year' applications if there are no available spaces, or if a different admissions policy applies for ['in-year' applications](#).



Different types of application

Some admissions policies and oversubscription criteria will be specific to a type of application, so each will be marked clearly in the following way:



Starting Primary School



Starting Junior School



Starting Secondary School



Starting Year 12



Oversubscription Criteria Community and Voluntary Controlled Schools

Supplementary Information Form for schools not required



The oversubscription criteria below apply to applications for those schools where the City of York Council is the [admissions authority](#) – that is all community and voluntary controlled primary, infant, junior and secondary schools within the City of York area, as well as any recently converted academies who have yet to formulate and properly consult on their own admissions policy.

It applies for applications:

- into [Reception](#) at primary and infant schools
- into [Year 3](#) at junior schools
- into [Year 7](#) at secondary schools

It does not apply for applications:

- into [Year 12](#) at community or voluntary controlled schools with sixth forms – these have separate admissions policies with similar oversubscription criteria that are listed later in this section
- for [in-year applications and changes of school](#) in other year groups - availability here may be limited. The in-year admissions policy may be slightly different and [can be viewed online](#).



Our Admissions Policy

Our criteria and admissions policy are designed to be as fair as possible while ensuring that resources are used sensibly.

Any school's resources, such as teachers and classrooms, have to be used carefully to ensure the best possible standards for education and a safe environment. If no limit were set on the number of children that can go to a school each year these standards could

not be maintained. Our criteria and admissions policy are based on [where a child lives](#) and the preferences of parent/carers.



Other Admissions Authorities With Similar Criteria

Other admissions authorities that wish to reflect these aims in their own admission arrangements for some of their schools, have adopted [similar criteria](#). These academy trusts include:

- [Ebor Academy Trust](#)
- [Hope Learning Trust](#)
- [Huntington Primary Academy Trust](#)
- [Pathfinder Multi Academy Trust](#)
- [South Bank Academy Trust](#)

If in the future other community or voluntary controlled schools who convert to become academies, may choose to adopt an admissions policy and oversubscription criteria similar to those outlined here.



Infant Feeder Schools

For children applying for junior schools who attend an infant school nearby there is a separate criterion between the fifth and sixth priorities as set out below. It states:

[Pupils who attend Year 2 at the named feeder school for the preferred school at the time of the closing date for applications.](#) The closing date for applications is 15 January, and each junior school has only one named feeder school. For Archbishop of York's CE Junior School the named feeder school is Bishopthorpe Infant School. For Carr Junior School the named feeder school is Carr Infant School.



Catchment Areas

Each address in York will be linked to a school that normally serves their local area. Applicants are advised to consider this school, also known as their [catchment](#) school when making an application.

If the place your child is allocated is at a school which you are not in the catchment area for, or if you move out of the catchment area you now reside in, then you may have less chance of being successful when applying for any younger siblings, which could cause you difficulties in future years.

If you would like more information on catchment areas, please view the [Guide to School Catchment Areas](#), or [contact us](#).



How Oversubscription Criteria Work

Where there are more applications than places available, each applicant has to be assigned a place on a list of applicants. That list is formulated by ordering each application according to the [oversubscription criteria](#).

For example if there are 60 places, places will be offered to those who are in positions 1-60 on this list. Those in positions 61 onwards would be unsuccessful and placed on a [waiting list](#) for that school.

Where there are fewer places left than applicants in any one of the six priorities of our oversubscription criteria, places will be allocated to the applicant who also fulfils the next highest priority.

For example, for two children who are both resident in the catchment area and are thus assigned the same (third) priority, a place would be allocated first to the child who also fulfils the next highest priority, for example, who also has an exceptional social or medical need for that school (fourth priority) over a child living closer to the school (six priority).

If you would like clarification on how the oversubscription criteria work, please call 01904 551 554 and ask to speak to a member of staff about admissions for advice [prior to submitting your application](#).



Our Oversubscription Criteria in Priority Order

First priority: Children who are either currently or have previously been 'looked after'.

This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);

Second priority: Children who live within the catchment area normally served by the preferred school, with a sibling at the preferred school at the time of admission.

Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

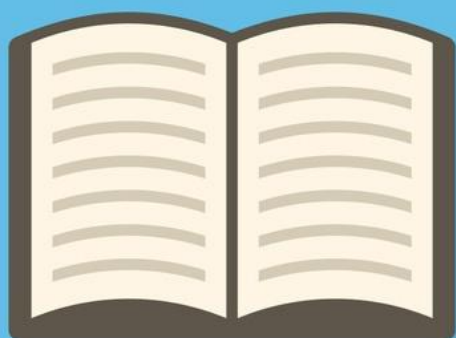
Third priority: Children who live within the catchment area normally served by the preferred school. Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team;

Fourth priority: Children considered by the admissions authority to have exceptional social or medical needs which relate to the preferred school. The admissions authority may consult with other medical or educational professionals for a further opinion as to whether the child should be allocated a place at the preferred school due to a particular medical condition or social need;

Fifth priority: Children with siblings at the preferred school at the time of admission. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Sixth priority: Children who live closest to the preferred school using the nearest available safe walking route. Distances are measured by a GIS mapping system from the child's home address to the entrance of the school.

[Full policies available online](#)





Oversubscription Criteria All Saints' RC School



Fides Caritas Unitas

Supplementary Information Form required.

For Year 12 entry, please see the [All Saints – Year 12](#) policy later in this section.

Oversubscription Criteria in priority order:

1. 'Looked after' and 'previously looked after' children from Catholic families.
2. Baptised Roman Catholic children whose home address is within 30 miles of the school.
3. Baptised Roman Catholic children whose parents are members of school staff who have been employed at the school for two or more years at the time of application.
4. Other baptised Roman Catholic children.
5. Other 'looked after' or 'previously looked after' children.
6. Catechumens.
7. Children with a brother, sister or eligible parent at the school at the time of proposed enrolment.
8. Children who are baptised or dedicated members of other Christian churches as recognised by Churches Together.
9. All other applicants.

Where the offer of places to applicants in any of the categories would lead to over subscription within that category, applicants will be prioritised in the following order:

1. Children who have a brother or sister at the school at the time of proposed enrolment.
2. Children currently in receipt of Free School Meals or children who have been in receipt of Free School Meals in the last six years.
3. Children with one or more parents that are in the armed services.
4. Those with the shortest safe walking route from their home to school.

[Full policies available online](#)



Oversubscription Criteria All Saints' RC School

Y12



fides Caritas Unitas

Applications cannot be made online - form available directly from school.

The following criteria apply only those seeking a place who are not currently on roll at All Saints' RC School in Year 11. For queries about whether this applies to you, please [contact us](#). For Year 7 entry, please see the [All Saints – Year 7](#) policy earlier in this section.

Oversubscription Criteria in priority order:

1. 'Looked after' and 'previously looked after' children from Catholic families.
2. Other baptised Roman Catholic children.
3. Other 'looked after' or 'previously looked after' children.
4. Catechumens.
5. Children with a brother, sister or eligible parent at the school at the time of proposed enrolment.
6. Children who are baptised or dedicated members of other Christian churches as recognised by Churches Together.
7. Children who are baptised of other Christian denominations whose baptism is recognised by the Catholic church.
8. All other applicants.

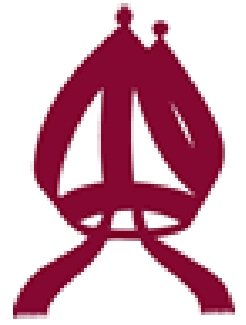
Where the offer of places to applicants in any of the categories would lead to over subscription within that category, applicants will be prioritised in the following order:

1. Children who have a brother or sister at the school at the time of proposed enrolment.
2. Children currently in receipt of Free School Meals or children who have been in receipt of Free School Meals in the last six years.
3. Children with one or more parents that are in the armed services.
4. Children with an exceptional social, medical or pastoral need.
5. Those with the shortest safe walking route from their home to school.

[Full policies available online](#)



Oversubscription Criteria Archbishop Holgate's CE School – Year 7



Supplementary Information Form required for Foundation applications.
For Year 12 entry, please see the [Archbishop Holgate's Year 12](#) policy later in this section.

Applications are divided into two categories:

Foundation places are allocated on faith grounds to members of Christian churches and the other major world faiths. There will be **up to 30%** Foundation places available each year. If all Foundation places are not allocated, the remainder will become available for Community applicants.

Community places are for parents who live in the area normally served by the school and the wider community, and who want their child to attend a school with a Christian tradition. The **remaining 70%** will be Community places.



Looked after and **previously looked after** children:

A looked after child is a child who is either in the care of a Local Authority, or being provided with accommodation by a Local Authority. Previously looked after children are those who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).



Foundation Oversubscription Criteria in priority order:

1. an applicant "**at the heart of the church**" – (a member of an active worshipping family from which at least one parent/carer – may be a close family member) is a regular worshipper. Within this category, the worshipper may be one or both parents/carers, or, provided the minimum threshold for consideration for a Foundation place is met, the child for whom the application is made.
2. an applicant "**attached to the church**" – a regular but not frequent worshipper.

3. an applicant “known to the church” – not a regular but an occasional worshipper.
4. An applicant attending less frequently than any of the above.

If there are more applicants for Foundation places within any given qualifying criterion than there are places remaining, the places for these applicants will be allocated to students whose homes are furthest away from their next nearest available Church of England secondary school, measured by the closest safe walking route. Any remaining applicants will automatically be considered for a Community place.

Archbishop Holgate’s School welcomes applications from active worshipping families from other major world faiths (Buddhism, Hinduism, Islam, Judaism and Sikhism), up to 10% of Foundation places will be available to those whose applications are supported by an appropriate reference.



Community Oversubscription Criteria in priority order:

Archbishop Holgate's School is committed to serving its local community and working in partnership with the Local Authority and neighbouring schools. The criteria below are based closely on the Local Authority's admissions policy.

1. students considered by the Governors to have exceptional social or medical needs specific to Archbishop Holgate’s School.

Parents applying under this criterion are advised to consult the school in advance about its suitability for their child, and must provide professional supporting evidence, in writing, from a doctor, specialist health professional, or social worker, setting out the particular reasons why this school is the most suitable for the child, and the difficulties that would be caused if the child had to attend another school.

2. students who will have an older sibling attending Archbishop Holgate's School at the time of their proposed admission.

'Siblings' are defined as brothers or sisters living in the same house, as their primary place of residence, including half- and step-brothers or sisters.

3. students **living in the area normally served by the school**.

'The area normally served by the school' is the school's priority admissions (catchment) area as defined by the Local Authority and as set out in its Guide for Parents. 'Living in the area' is defined as the parent/guardian and child being ordinarily resident at an address in the area defined above. You may be asked for evidence of residence.

4. students with the **closest** safe walking route.

'The closest safe walking route' is defined as the distance from home to school as measured from the home address to the nearest entrance to the school site using the Local Authority's computerised measuring system.

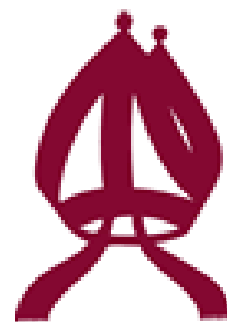
If there are more applicants within any given qualifying criterion up to and including criterion 3 than there are places remaining, the places for these applicants will be allocated to the students with the closest safe walking route.

[Full policies available online](#)



Oversubscription Criteria Archbishop Holgate's CE School – Year 12

Y12



Applications cannot be made online - form available directly from school.

The following criteria apply only those seeking a place who are not currently on roll at Archbishop Holgate's CE School in Year 11. For queries about whether this applies to you, please [contact us](#). For Year 7 entry, please see the [Archbishop Holgate's – Year 7](#) policy earlier in this section.



Oversubscription Criteria in priority order:

1. **looked after and previously looked after** children.

A looked after child is a child who is either in the care of a Local Authority, or being provided with accommodation by a Local Authority. Previously looked after children are those who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

2. students considered by the Governors to have **exceptional social or medical needs** specific to Archbishop Holgate's School.

Parents applying under this criterion are advised to consult the school in advance about its suitability for their child, and must provide professional supporting evidence, in writing, from a doctor, specialist health professional, or social worker, setting out the particular reasons why this school is the most suitable for the child, and the difficulties that would be caused if the child had to attend another school.

3. students meeting the criteria for a **Foundation** place
4. students **living in the area normally served by the school**.

'The area normally served by the school' is the school's priority admissions (catchment) area as defined by the Local Authority and as set out in its Guide for Parents. 'Living in the area' is defined as the parent/guardian and child being ordinarily resident at an address in the area defined above. You may be asked for evidence of residence.

5. students who will have an older **sibling** attending Archbishop Holgate's School at the time of their proposed admission.

'Siblings' are defined as brothers or sisters living in the same house, as their primary place of residence, including half- and step-brothers or sisters.

6. any **other** students

[Full policies available online](#)



Supplementary Information Form not required

This policy is based upon the aims and oversubscription criteria of the City of York Admissions Policy for Community and Voluntary Controlled schools. This policy applies to applications for the following community schools for whom the Ebor Academy Trust is the admissions authority, which are located within the City of York Local Authority area.

These schools are:

- Haxby Road Primary Academy
- Robert Wilkinson Primary Academy

Oversubscription Criteria in priority order:

First priority: Children who are either currently or have previously been 'looked after'.

This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);

Second priority: Children who live within the catchment area normally served by the preferred school, with a sibling at the preferred school at the time of admission.

Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Third priority: Children who live within the catchment area normally served by the preferred school. Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team;

Fourth priority: Children considered by the admissions authority to have exceptional social or medical needs which relate to the preferred school. The admissions authority may consult with other medical or educational professionals for a further opinion as to whether the child should be allocated a place at the preferred school due to a particular medical condition or social need;

Fifth priority: Children with siblings at the preferred school at the time of admission. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Sixth priority: Children who live closest to the preferred school using the nearest available safe walking route. Distances are measured by a GIS mapping system from the child's home address to the entrance of the school.

[Full policies available online](#)



Oversubscription Criteria Fulford School – Sixth Form

Y12

Applications cannot be made online - form available directly from school.

The following criteria apply only those seeking a place who are not currently on roll at Fulford School in Year 11. For queries about whether this applies to you, please [contact us](#).

For Year 7 entry, please see [the City of York Community and Voluntary Controlled Policy](#)



Oversubscription Criteria in priority order:

1. Students who are **currently or have previously been 'looked after'**. This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);
2. Students who live within the **catchment** area normally served by Fulford School, with a **sibling** at Fulford School at the time of admission;

3. Students who live within the **catchment** area normally served by Fulford School;
4. Students considered by Fulford School to have **exceptional social or medical needs** which relate to Fulford School;
5. Students with a **sibling** at Fulford School at the time of admission. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);
6. Students who live closest to Fulford School using the nearest available safe walking route. **Distances** are measured from the home address to the entrance of the school using the LA's GIS mapping system.

[Full policies available online](#)



Oversubscription Criteria
Heworth CE Primary School



Heworth
Church of England Primary School

Supplementary Information Form may be required – check with school

Oversubscription Criteria in priority order:

1. Children who are either **currently or have previously been 'looked after'**. This applies to all pupils who are currently in the care of a local authority and all pupils who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);
2. Children with **special medical or social circumstances** affecting the child where these needs can only be met at this school. Professional supporting evidence from a professional, e.g. a doctor, psychologist or social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school in question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

3. Children who will have an older **sibling** already at the school at the time of admission.
4. Children with a parent / guardian **regularly involved** in any of the local Christian places of worship within the ecclesiastical **parish** of Heworth Holy Trinity and St. Wulstan. (A map of the parish is available at school.)
5. Children whose place of residence is within the ecclesiastical **parish** of Heworth Holy Trinity and St. Wulstan. (A map of the parish is available at school.)
6. Children whose families are **regularly involved** in another Christian place of worship **not within the ecclesiastical parish** of Heworth Holy Trinity and St. Wulstan.
7. Children whose parent / guardian is an active member of **other recognised faith** communities.
8. **Other children**

A letter from the parish priest or worship leader will be required to support applications under criteria 4, 6 or 7. If the admission number is reached mid-category, applications in that category will be prioritised on the distance from the child's ordinary place of residence to the main entrance of the school via the shortest safe walking route. Distances for this route are supplied to school by the Local Authority.

[Full policies available online](#)



Oversubscription Criteria
Hope Learning Trust



Hope
Learning
Trust York

Supplementary Information Form not required

This policy is based upon the aims and oversubscription criteria of the City of York Admissions Policy for Community and Voluntary Controlled schools. This policy applies

to applications for the following community schools for whom the Hope Learning Trust is the admissions authority, which are located within the City of York Local Authority area.

These schools are:

- Burton Green Primary School
- Poppleton Ousebank Primary School

Oversubscription Criteria in priority order:

First priority: Children who are either currently or have previously been 'looked after'.

This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);

Second priority: Children who live within the catchment area normally served by the preferred school, with a sibling at the preferred school at the time of admission.

Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Third priority: Children who live within the catchment area normally served by the preferred school. Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team;

Fourth priority: Children considered by the admissions authority to have exceptional social or medical needs which relate to the preferred school. The admissions authority may consult with other medical or educational professionals for a further opinion as to whether the child should be allocated a place at the preferred school due to a particular medical condition or social need;

Fifth priority: Children with siblings at the preferred school at the time of admission.

Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Sixth priority: Children who live closest to the preferred school using the nearest available safe walking route. Distances are measured by a GIS mapping system from the child's home address to the entrance of the school.

[Full policies available online](#)



Oversubscription Criteria
Huntington Primary Academy



Supplementary Information Form not required

This policy is based upon the aims and oversubscription criteria of the City of York Admissions Policy for Community and Voluntary Controlled schools. The oversubscription criteria as below have been adopted by the academy trust as the admissions authority for Huntington Primary Academy.

Oversubscription Criteria in priority order:

First priority: Children who are either currently or have previously been 'looked after'.

This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);

Second priority: Children who live within the catchment area normally served by Huntington Primary Academy, with a sibling at Huntington Primary Academy at the time of admission. Details of the catchment areas are available to parents/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, from the school itself or upon request from the School Services team. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Third priority: Children who live within the catchment area normally served by Huntington Primary Academy. Details of the catchment areas are available to parents/carers in the

[Guide to School Catchment Areas](#), online at www.york.gov.uk, from the school itself or upon request from the School Services team;

Fourth priority: Children considered by the admissions authority to have exceptional social or medical needs which relate to Huntington Primary Academy. Huntington Primary Academy may consult with other medical or educational professionals for a further opinion as to whether the child should be allocated a place at the preferred school due to a particular medical condition or social need;

Fifth priority: Children with siblings at Huntington Primary Academy at the time of admission. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

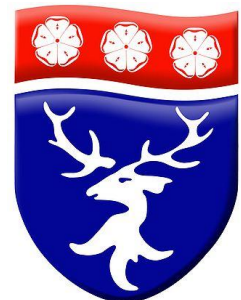
Sixth priority: Children who live closest to Huntington Primary Academy using the nearest available safe walking route. Distances are measured by a GIS mapping system from the child's home address to the entrance of the school.

[Full policies available online](#)



Oversubscription Criteria Huntington School – Sixth Form

Y12



Applications cannot be made online - form available directly from school

The following criteria apply only those seeking a place who are not currently on roll at Huntington School in Year 11. For queries about whether this applies to you, please [contact us](#).

For Year 7 entry, please see the [City of York Community and Voluntary Controlled Policy](#)

Oversubscription Criteria in priority order:

1. Students who are **currently or have previously been 'looked after'**. This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);
2. Students who live within the **catchment** area normally served by Huntington School, with a **sibling** at Huntington School at the time of admission;

3. Students who live within the **catchment** area normally served by Huntington School;
4. Students considered by Huntington School to have **exceptional social or medical needs** which relate to Huntington School;
5. Students with a **sibling** at Huntington School at the time of admission. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);
6. Students who live closest to Huntington School using the nearest available safe walking route. **Distances** are measured from the home address to the entrance of the school using the LA's GIS mapping system.

[Full policies available online](#)



Oversubscription Criteria Joseph Rowntree School – Sixth Form

Y12



Applications cannot be made online - form available directly from school

The following criteria apply only those seeking a place who are not currently on roll at Joseph Rowntree School in Year 11. For queries about whether this applies to you, please [contact us](#). For Year 7 entry, please see the [City of York Community and Voluntary Controlled Policy](#)

Oversubscription Criteria in priority order:

1. Students who are **currently or have previously been 'looked after'**. This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);
2. Students who live within the **catchment** area normally served by Joseph Rowntree School, with a **sibling** at Joseph Rowntree School at the time of admission;

3. Students who live within the **catchment** area normally served by Joseph Rowntree School;
4. Students considered by Joseph Rowntree School to have **exceptional social or medical needs** which relate to Joseph Rowntree School;
5. Students with a **sibling** at Joseph Rowntree School at the time of admission. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);
6. Students who live closest to Joseph Rowntree School using the nearest available safe walking route. **Distances** are measured from the home address to the entrance of the school using the LA's GIS mapping system.

[Full policies available online](#)



Oversubscription Criteria
Manor CE Academy



[Supplementary Information Form required for 'Foundation' applications](#)

Applications are divided into two categories: **Foundation** places are allocated on faith grounds to members of Christian churches and the other major world faiths. Up to **121 places will be Foundation applications** as laid out in Section 1 and will be allocated on faith grounds. **The remainder will be Community places** allocated according to the criteria in Section 2.

Unsuccessful applicants for Foundation places will automatically be considered for the remaining Community places. Unfilled Foundation places will be available to Community applicants. If there are more applications than places available under any category, places will be allocated to those who live the furthest from their designated LA school, measured by the shortest, safe, walking distance. This information is provided by the Local Authority.

Section 1: Foundation



Category 1: Children from Christian Denominations

The minimum time for regular attendance by the parents or children at worship will be **two years prior to the application**. Parent/carers who have not met the minimum time requirement will not be considered for a Foundation place.

Oversubscription Criteria in priority order:

1. applicants who live in the **Priority Zone** and who are **very regular** worshippers
2. applicants who live in other areas in the **City of York** and who are **very regular** worshippers
3. applicants who live in other areas **outside the City of York** and who are **very regular** worshippers
4. applicants who live in the **Priority Zone** and who are **regular** worshippers
5. applicants who live in other areas of the **City of York** and who are **regular** worshippers
6. applicants who live in other areas **outside the City of York** and who are **regular** worshippers
7. applicants who take part in **regular collective worship in a Church of England Primary school that is within the Hope Learning Trust**



Category 2: Children of other major world faiths

Up to 5 Foundation places will be given to children of active worshipping families of other major world faiths (Buddhism, Hinduism, Islam, Judaism and Sikhism) whose applications are supported by an appropriate reference. If fewer than 5 eligible applications are received, the unfilled Foundation places will be allocated under Category 1 (Foundation places).

If more than 5 applications are received, these applications will be allocated in the following order:

1. applicants who live in the **Priority Zone** and who are **very regular** worshippers
2. applicants who live in other areas in the **City of York** and who are **very regular** worshippers
3. applicants who live in other areas **outside the City of York** and who are **very regular** worshippers
4. applicants who live in the **Priority Zone** and who are **regular** worshippers
5. applicants who live in other areas of the **City of York** and who are **regular** worshippers
6. applicants who live in other areas **outside the City of York** and who are **regular** worshippers

Unsuccessful applicants for Category 2 will automatically be considered for any remaining Foundation places if less than 121 eligible Foundation applications are received. If fewer than 121 eligible applications are received, the unfilled Foundation places will be allocated under Section 2 (community places).

Section 2: **Community**



Category 3: Children of Members of Staff

Up to 4 places will be given to children of members of staff. If fewer than 4 eligible applications are received, the unfilled places will be allocated under Category 5. If more than 4 eligible applications are received, these applications will be allocated in the following order:

1. **siblings** who live in the **Priority Zone**
2. **other applicants** who live in the **Priority Zone**
3. **siblings** who live in other areas in the **City of York**
4. **other applicants** who live in other areas in the **City of York**
5. **siblings** who live **outside the City of York**

6. **other applicants** who live **outside the City of York**

Unsuccessful applicants for Category 3 will automatically be considered for the remaining community places.



Category 4: Community Ballot

Up to 20 places will be allocated by **ballot for schools** within the Hope Learning Trust, York, where the family home is outside the PAZ. If fewer than 20 eligible applicants are received, the unfilled places will be allocated under Category 5. All applicants will be required to submit a separate application form, signed by the Headteacher /Principal of the primary feeder school within the Hope Learning Trust, York.

The ballot process will be supervised by an independent verifier. A fresh round of random allocation will be used each time a child is offered a place from this waiting list, if applicable.



Category 5: Community Applicants

When awarding a place, places will be allocated in the following order:

1. **siblings** who live in the **Priority Zone**
2. **other applicants** who live in the **Priority Zone**
3. **siblings** who live in other areas in the **City of York**
4. **other applicants** who live in other areas in the **City of York**
5. **siblings** who live **outside the City of York**
6. **other applicants** who live **outside the City of York**

[Full policies available online](#)



Oversubscription Criteria New Earswick (VA) Primary School



Supplementary Information Form not required

This policy is based upon the aims and oversubscription criteria of the City of York Admissions Policy for Community and Voluntary Controlled schools. The oversubscription criteria as below have been adopted by the governing body as the admissions authority for New Earswick Primary School.

Oversubscription Criteria in priority order:

First priority: Children who are either currently or have previously been 'looked after'.

This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);

Second priority: Children who live within the catchment area normally served by New Earswick Primary School, with a sibling at New Earswick Primary School at the time of admission. Details of the catchment areas are available to parents/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, from the school itself or upon request from the School Services team. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Third priority: Children who live within the catchment area normally served by New Earswick Primary School. Details of the catchment areas are available to parents/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, from the school itself or upon request from the School Services team;

Fourth priority: Children considered by the admissions authority to have exceptional social or medical needs which relate to New Earswick Primary School. New Earswick Primary School may consult with other medical or educational professionals for a further opinion as to whether the child should be allocated a place at the preferred school due to a particular medical condition or social need;

Fifth priority: Children with siblings at New Earswick Primary School at the time of admission. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Sixth priority: Children who live closest to New Earswick Primary School using the nearest available safe walking route. Distances are measured by a GIS mapping system from the child's home address to the entrance of the school.

[Full policies available online](#)



Oversubscription Criteria Our Lady
Queen of Martyrs RC (VA) Primary School



Supplementary Information Form required

Oversubscription Criteria in priority order:

1. Roman Catholic children who are in the care of a Local Authority.
2. Roman Catholic children who were previously in the care of a Local Authority and were adopted from care.
3. Roman Catholic children with siblings at the school whose home address is within the parishes of Our Lady's and English Martyrs'.
4. Other Roman Catholic children whose home address is within the parishes of Our Lady's and English Martyrs'.
5. Roman Catholic children of members of school staff who have been employed at the school for 2 or more years at the time at which the application for admission to the school is made.
6. Roman Catholic children with siblings at the school resident in one of the partner parishes.
7. Other Roman Catholic children resident in one of the partner parishes.
8. Other children who are in the care of a Local Authority.

9. Other children who were **previously in the care of a Local Authority** and were adopted from care.
10. Children who are baptised or dedicated members of other **Christian Churches** as recognised by Churches Together in England ([see full policy](#)) resident in the **parishes** of Our Lady's and English Martyrs' with **siblings** at the school.
11. Other children with **siblings** at the school.
12. Children who are baptised or dedicated members of other **Christian Churches** as recognised by Churches Together in England resident in the **parishes** of Our Lady's and English Martyrs'.
13. Children who are baptised or dedicated members of **Christian Churches** as recognised by Churches Together in England resident in one of the **partner parishes**.
14. Other children of members of school **staff** who have been employed at the school for 2 or more years at the time at which the application for admission to the school was made.
17. Any other children resident in the **parishes** of Our Lady's and English Martyrs'.
18. Any other children resident in one of the **partner parishes**.

If applicants are seeking admission under criteria 10, 12, or 13 above, they will be asked for a letter of support to confirm their church membership from their minister or faith leader, or suitable equivalent.

Tie-breaker

Where there are places available for some, but not all applicants within a particular criterion, distance from home address to the school entrance will be the deciding factor, Distance will be measured by the shortest walking route from the front door of the child's home address (including flats) to the main entrance of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

[Full policies available online](#)



Supplementary Information Form not required

This policy is based upon the aims and oversubscription criteria of the City of York Admissions Policy for Community and Voluntary Controlled schools. This policy applies to applications for the following community schools for whom the Pathfinder Multi Academy Trust is the admissions authority, which are located within the City of York Local Authority area. These schools are:

- Badger Hill Primary School
- Hempland Primary School

Oversubscription Criteria in priority order:

First priority: Children who are either currently or have previously been 'looked after'.

This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);

Second priority: Children who live within the catchment area normally served by the preferred school, with a sibling at the preferred school at the time of admission.

Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Third priority: Children who live within the catchment area normally served by the preferred school. Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team;

Fourth priority: Children considered by the admissions authority to have exceptional social or medical needs which relate to the preferred school. The admissions authority may consult with other medical or educational professionals for a further opinion as to whether the child should be allocated a place at the preferred school due to a particular medical condition or social need;

Fifth priority: Children with siblings at the preferred school at the time of admission. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Sixth priority: Children who live closest to the preferred school using the nearest available safe walking route. Distances are measured by a GIS mapping system from the child's home address to the entrance of the school.

[Full policies available online](#)



Oversubscription Criteria
South Bank Academy Trust



Supplementary Information Form not required

This policy is based upon the aims and oversubscription criteria of the City of York Admissions Policy for Community and Voluntary Controlled schools. This policy applies to applications for the following community schools for whom the South Bank Academy Trust is the admissions authority, which are located within the City of York Local Authority area. These schools are:

- Knavesmire Primary School
- Millthorpe School
- Scarcroft Primary School

Oversubscription Criteria in priority order:

First priority: Children who are either currently or have previously been 'looked after'.

This applies to all children who are currently in the care of a local authority and all children who have been adopted from local authority care (subject to an adoption, residence or special guardianship order);

Second priority: Children who live within the catchment area normally served by the preferred school, with a sibling at the preferred school at the time of admission.

Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Third priority: Children who live within the catchment area normally served by the preferred school. Catchment areas are designated by the Local Authority and are made available to parent/carers in the [Guide to School Catchment Areas](#), online at www.york.gov.uk, and upon request from the School Services team;

Fourth priority: Children considered by the admissions authority to have exceptional social or medical needs which relate to the preferred school. The admissions authority may consult with other medical or educational professionals for a further opinion as to whether the child should be allocated a place at the preferred school due to a particular medical condition or social need;

Fifth priority: Children with siblings at the preferred school at the time of admission.

Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);

Sixth priority: Children who live closest to the preferred school using the nearest available safe walking route. Distances are measured by a GIS mapping system from the child's home address to the entrance of the school.

[Full policies available online](#)



Oversubscription Criteria St Aelred's RC (VA) Primary School



Supplementary Information Form may be required – check with school

Oversubscription Criteria in priority order:

1. Roman Catholic children who are in the care of a Local Authority.
2. Roman Catholic children who were previously in the care of a Local Authority and were adopted from care.
3. Roman Catholic children with siblings at the school whose home address is within the parish of St Aelred's.
4. Other Roman Catholic children whose home address is within the the parish of St Aelred's.
5. Roman Catholic children of members of school staff who have been employed at the school for 2 or more years at the time at which the application for admission to the school is made.
6. Roman Catholic children with siblings at the school resident in one of the partner parishes.
7. Other Roman Catholic children resident in one of the partner parishes.
8. Other children who are in the care of a Local Authority.
9. Other children who were previously in the care of a Local Authority and were adopted from care.
10. Children who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England ([see full policy](#)) resident in the the parish of St Aelred's with siblings at the school.
11. Other children with siblings at the school.
12. Children who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England resident in the the parish of St Aelred's.

13. Children who are baptised or dedicated members of **Christian Churches** as recognised by Churches Together in England resident in one of the **partner parishes**.
14. Other children of members of school **staff** who have been employed at the school for 2 or more years at the time at which the application for admission to the school was made.
17. Any other children resident in the the **parish** of St Aelred's.
18. Any other children resident in one of the **partner parishes**.

If applicants are seeking admission under criteria 10, 12, or 13 above, they will be asked for a letter of support to confirm their church membership from their minister or faith leader, or suitable equivalent.

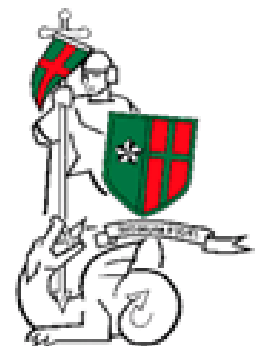
Tie-breaker

Where there are places available for some, but not all applicants within a particular criterion, distance from home address to the school entrance will be the deciding factor, Distance will be measured by the shortest walking route from the front door of the child's home address (including flats) to the main entrance of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

[Full policies available online](#)



Oversubscription Criteria
St George's RC (VA) Primary School



Supplementary Information Form required

First priority in each category will be given to siblings that is, children who will have older brothers or sisters attending the school in September 2018.

Oversubscription Criteria in priority order:

1. Roman Catholic 'children looked after' (in public care) and Roman Catholic children previously 'looked after' but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after.
2. Roman Catholic children whose home address is within the parish of St George's, York.
3. Roman Catholic children of members of school staff who have been employed at the school for 2 or more years at the time at which the application for admission to the school is made.
4. Other Roman Catholic children.
5. Other 'children looked after' (in public care) and other children previously 'looked after' but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after.
6. Children who are baptised or dedicated members of other Christian Churches as recognised by Churches Together.
7. Other children of members of school staff who have been employed at the school for 2 or more years at the time at which the application for admission to the school is made.
8. Other children.

Tie Break

Where there are places available for some, but not all applicants within a particular criterion, distance from home address to the school entrance will be the deciding factor. Distance will be measured by the shortest safe walking route from the front door of the child's home address (including flats) to the main entrance of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

[Full policies available online](#)



Oversubscription Criteria St Lawrence's CE (VA) Primary School



Supplementary Information Form may be required – check with school

Oversubscription Criteria in priority order:

If the admission number is reached mid-category, applications in that category will be prioritised on the distance of the child's ordinary place of residence to the main entrance to the school by the most direct route.

The ecclesiastical parish of St Lawrence's is here referred to as 'the parish'. A map showing the parish boundary referred to is available in the school.

1. Looked after children and previously looked after children.
2. Children with exceptional medical or social needs. Where admission is sought under this criterion, professional supporting evidence (from a doctor, psychologist or social worker) is essential. The professional evidence must set out the particular reasons why St Lawrence's is the most suitable school for the child, and the difficulties that would be caused if the child had to attend another school.
- 3.. Children living within the parish who have an elder brother or sister in school at the time of admission.
4. Children living within the parish whose parents/carers regularly and frequently attend St Lawrence's Church.
5. Children living within the parish whose parents/carers regularly and frequently attend another place of Christian worship.
6. Children living within the parish whose parents/carers are active members of other world faiths and wish their child to attend this Church of England School.
7. Other children living within the parish.
8. Children living outside the parish who have an elder brother or sister in school at the time of admission.
9. Children living outside the parish whose parents/carers regularly and frequently attend St Lawrence's Church.

10. Children living outside the parish whose parents/carers **regularly and frequently attend another Church of England church**.
11. Children living outside the parish whose parents/carers **regularly and frequently attend another place of Christian worship**.
12. Children living outside the parish whose parents/carers are **active members of other World Faiths** and wish their child to attend this Church of England School.
13. Other children prioritised on **distance** by measurement of the nearest safe walking route.

[Full policies available online](#)



Oversubscription Criteria
St Wilfrid's RC (VA) Primary School



Supplementary Information Form required

Oversubscription Criteria in priority order:

1. **Looked after and previously looked after** children from **Catholic** families.
2. **Catholic** children who are resident in the **parishes** of St. Joseph, St. Margaret Clitherow, St. Paulinus and St. Wilfrid.
3. **Catholic** children who are resident in **other Catholic parishes** of the York Pastoral Area for whom St. Wilfrid's is the **nearest** Catholic school (Parish Boundaries available from the office).
4. **Other Catholic** children.
5. Other **looked after and previously looked after children**.
6. **Catechumens**, children whose parents are catechumens, those who are candidates for reception into the church and members of an Eastern Christian Church.
7. **Christians** of other denominations whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a minister of religion or authenticated by a Certificate of Baptism.

8. Children of **other faiths** whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a religious leader.
9. Any **other applicants**.

Where the offer of places to all the applicants in any of the categories listed above would lead to over subscription the following provisions will be applied:

- The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category.
- The governing body may increase the priority of an application within a category where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child, which can be most appropriately met at this school.

Tie Break

Where the offer of places to all the applicants in any of the sub-categories listed above would still lead to over subscription, the places up to the admission number will be offered to those living nearest to the school.

[Full policies available online](#)



Oversubscription Criteria **Wheldrake with Thorganby CE (VA) Primary School**



Supplementary Information Form not required

Oversubscription Criteria in priority order:

1. Children who are currently **looked after** by a local authority, or **previously looked after**.
2. Children considered to have **exceptional social needs or medical conditions** which relate to the preferred school. The governors may request supporting evidence from medical or educational professionals indicating why a pupil should be allocated a place at this school and the difficulties that would be caused if the child had to attend another school.

3. Children who live within the **catchment** area normally served by the school.
4. Children who have a **brother or sister** (including half-and step-siblings living in the same house as their primary place of residence) already registered at the school on the proposed date of admission.
5. Any **other children**, with priority given to children who live closest to the school using the shortest safe walking route.

Tie Break

Where the offer of places to all the applicants in any of the sub-categories listed above would still lead to over subscription, then places will be offered to those meeting the criteria in the next category.

[Full policies available online](#)





School Services

Our aim is to provide you with a quality service so you can apply for a school place for your child and also to provide you with any help or advice around other services you may be entitled to

To achieve this we need to share your personal information with others in education, health and care services as well as with schools and academies for the purposes of providing for children's education and supporting your child's teaching and learning.

We will also share your information with the Department for Education, and use it for statistics and future planning, advice and information. Where we publish information it will be made anonymous.

Your information will always be handled with care, in accordance with our policies and the law, and will help to improve the services families receive in the future.

If you want to discuss this further, please contact us or [find out more](#)

School Services

West Offices, Station Rise, York, YO1 6GA
01904 551 554 | education@york.gov.uk
www.york.gov.uk/schools | [@School_Services](https://twitter.com/School_Services)



d any questions?

In this section, you will find answers to questions about school admissions. If you cannot find the answer to your query here or elsewhere in this guide, please [contact us](#).

In [Section C](#) of this guide you will find information on the admissions policies and oversubscription criteria for our schools.

In [Section E](#) of this guide you will find data on how places were allocated in previous years as well as contact information for our schools.

Some questions and answers below will be relevant to all applications, and some will be specific to the following types of application. Where these do not apply to all they will be marked clearly in the following way:

-  Starting Primary School
-  Starting Junior School
-  Starting Secondary School
-  Starting Year 12
-  Applying for an 'In-Year' Place

'In-Year' places are when you are moving schools at any time other than when starting school in the 'year of entry'





How do I find out about local schools?



In [Section E](#) of this guide you will find schools contact details. You can also see all schools on the [map](#) at the back of this guide. You can also look at school websites, request a prospectus from the school, or view Ofsted reports.



When can my child start school?



Children born between [01 September 2013](#) and [31 August 2014](#) may start school full time in September 2018. However, you may opt to [delay](#) the entry of your child until later in the Reception year as long as your child is in school at the start of the school term after their child turns five. You may also ask your allocated school what part time education is available in your child's reception year. If you wish to delay entry, please speak to the head teacher of the school your child is allocated between Offer Day and the start of term in September.

If your child was [summer born](#), that is born after 01 April 2014, you can [request to defer](#) their start date until Reception in September 2019 rather than September 2018. If you wish to do this, you should put this request in writing with your application by 15 January 2018.



When can I apply?



You can apply from September [one year before](#) your child would be due to start school. Secondary applications must be received by [31 October](#) and Primary/Infant and Junior applications must be received by [15 January](#).



When can I apply?



You can apply up to 6 months prior to needing the place but we can only process in-year applications within [20 schools days](#) of the date you tell us you require the place, unless you are a service family, in which case we may be able to allocate places earlier upon

receipt of a posting order. We are unable to 'reserve' or allocate places any further in advance.



How are places allocated?



Where there are more places available than requests, places will be offered to all applicants. Where there are more requests than places available, we will need to determine who is most entitled to these places. In this case, places are allocated under an [equal preference system](#) according to the [oversubscription criteria](#) for each school. These are available in [Section C](#) of this guide.



How many places are available?



How many places are intended to be offered each year is known as the [published admission number \(PAN\)](#). Information on the PAN for each school is contained within [Section E](#) of this guide. For some primary and infant schools, infant class size legislation may also mean that additional pupils above the PAN cannot legally be admitted.



How many places are available?



For in-year applications, the current number of pupils within each current class or year group will determine whether places are available. This may be higher or lower than the [published admission number \(PAN\)](#) as it depends on whether that class or year group can admit additional pupils without affecting the education of the pupils already enrolled. Availability of places therefore depends on current and future year's class organisation.



Infant Class Sizes: What does the limit on class sizes mean?



Legislation prevents class sizes in Reception, Year 1 and Year 2 from exceeding [30 pupils per teacher](#). Admissions authorities must take this into account when allocating places.

You can still appeal if your child has not been allocated a place due to infant class size legislation, though the terms on which the appeal is held are different. Please see [Section E](#) of this guide for further information.



What is a Community School?



These are schools maintained by the Local Authority (LA), which in York is City of York Council. In a community school, the governing body manage and oversee the running of the school, including appointing staff and managing the school budget. The LA is the [admissions authority](#) for community schools, which means all decisions and policies are the LA's responsibility. The admissions policy for these schools is the same for all community and voluntary controlled schools.



What is a Voluntary Controlled School?



These are similar to community schools, although they were founded by other organisations such as a charity or church. The ethos of the school is likely to be influenced by the ideas of the organisation which founded it. In a VC school, the governing body manage and oversee the running of the school, including appointing staff and managing the school budget. The LA is the [admissions authority](#) for VC schools, which means all decisions and policies are our responsibility. The admissions policy for these schools is the same for all community and voluntary controlled schools.



What is a Voluntary Aided School?



Voluntary Aided (VA) schools were founded by other organisations such as a charity or church and are not fully maintained by the LA. The ethos of the school is likely to be influenced by the ideas of the organisation which founded it. In a VA school, the governing body have more power than those of VC or community schools – they employ all the staff and they share the maintenance of the school buildings with the LA. The [governing body is the admissions authority](#) for voluntary aided schools and the admissions policy is different for each school. The oversubscription criteria in these policies are available in [Section C](#) of this guide.



What is an Academy?



Academies are schools that are independent of the LA but are still publicly funded. Like voluntary aided schools, the governors or [academy trust are the admissions authority](#) and the admissions policy is different for each school. The oversubscription criteria in these policies are available in [Section C](#) of this guide.



What should I look for when considering schools?



We recommend all parents visit all schools they are applying for, including their catchment school, before making an application. Visiting a school is often a good way to get the feel of a school, and decide whether it should be one of your 5 preferences. Secondary schools hold [open evenings](#), and primary schools may have times for parents to visit or will often show parent/carers around upon request. You may also want to consider the practicalities of getting to school in terms of distance or school policy and ethos towards behaviour, support, options and pupil progress.



Which school is my catchment school?



You can view [catchment areas online](#) or in the [Guide to School Catchment Areas](#). You will only ever be in the catchment area for one primary school – and with the exception of Bishopthorpe and Copmanthorpe, only one secondary school.



Can I apply for a school outside York?



If you would like a place at a school outside York you still need to apply to us as your [home local authority](#). We will then liaise with the appropriate area as part of our coordinated duties. Some areas within York may be in the catchment area for schools elsewhere. Please [contact us](#) if you are unsure if this applies to you.



I live outside York – how do I apply?



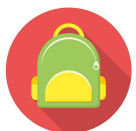
If you live outside our boundary but you wish your child to attend a York school, you should apply to your [home local authority](#).



Can my child be admitted to a higher or lower year group?



For a child to be admitted to a higher or lower year group there would usually be very significant educational and social reasons. It would often be the outcome of an ongoing dialogue between you and your child's school. Any request for starting secondary school early must be made in writing to the School Services team by [31 October](#) when the child is in Year 5.



How do I apply for a child with special educational needs?



If you are applying on the grounds of your child having a Statement, or an Education, Health and Care Plan, you need to apply to the [Special Educational Needs team](#) or speak to the SENCO at your child's current school. If your child has some special educational needs but not a Statement/EHCP then your application should be through the mainstream process – in which case the admissions policy applied will not take account of your child's special educational needs. You can get further help and advice from [SENDIASS](#).



How do I apply for a currently 'looked after' child?



If you are applying on the grounds of your child being currently 'looked after', you should ask your social worker to confirm this in writing to education@york.gov.uk after you have applied. Failure to provide this information may mean your application is not considered on this basis.



How do I apply for a 'previously looked after' or adopted child?



If you are applying on the grounds of your child being previously 'looked after' or now adopted, you should ask your social worker to confirm this in writing to education@york.gov.uk after you have applied. Being 'previously looked after' applies to all children adopted from local authority care. For further details please see [Section C](#). Failure to provide this information may mean your application is not considered on this basis.



What exceptional social or medical reasons can be considered?



If you are applying with exceptional social or medical reasons you should forward separate supporting information to us after you have applied. All reasons should be for the preferred school and not against another school. If the school for which you have additional reasons for is a [Voluntary Aided or Academy](#) school, you should also forward the information to them for their consideration.

We recommend that this information is an [independent recommendation](#) from a doctor, social worker or other appropriate professional that states clearly to which school it applies and that this is the only school able to meet your child's needs for the reasons given – including what difficulties would result if your child had to attend another school.

For a reason to be classified as 'exceptional', the need would have to be where only [one school](#) could meet this need. As exceptional reasons cannot apply to more than one school you should not submit these reasons in more than one preference. If you do submit identical or similar reasons for more than one school you will in effect be saying that more than one school can meet their needs.

Many parents have a variety of social reasons for their children to attend a particular school – this may be due to location, existing friendship groups, childcare or the practicalities of your employment and routine. However these are not exceptional reasons – and for this reason very few applications are successfully considered as such.

Any needs identified may not be special educational needs as the admission of children on the basis of a special educational need is only for children with a Statement or Education, Health and Care Plan.

If you do not provide any additional information, your application will not be considered for exceptional social or medical reasons solely on the basis of your reasons in your application. If there are [other medical reasons](#) we should consider when processing your application, please let us know. You will not be informed before the normal offer day if applying for primary, junior or secondary school for the first time.



How were places allocated in previous years?



The tables in [Section E](#) of this guide include some admission statistics for previous admission years. This information may provide you with an indication of how places were allocated last year, but please note that this may not reflect preference and application trends for the current round of applications.



What are the policies for voluntary aided and academy schools?



The policies for admission to voluntary aided (VA) and academy schools are set by the governing body or academy trust of these schools. Information on which City of York schools are voluntary aided or academy schools, and which admission policy and oversubscription criteria applies is contained in [Section E](#) of this guide. In [Section C](#) of this guide you will find information on the oversubscription criteria and links to the admissions policies for our schools.



What happens if I apply late?



By the time we receive your application, your preferred school(s) may have filled all available places. For some schools this may be at the infant class size limit. We will then allocate you a place at the nearest alternative school with places available. This may be a school that is not your catchment school, or one some distance from your home address.



What happens if I don't apply for a school place?



If you don't apply by the deadline, we will write to you and ask you for some preferences. If you don't reply, we will allocate you a place at the nearest alternative school with places available after all other allocations have taken place. This may be a school that is not your catchment school, or one some distance from your home address.



What if my circumstances change before places are allocated?



If your circumstances (such as your address) change between the date of application and when places are allocated, please inform us immediately. If we can, we will take these changed circumstances into account, as long as the appropriate proof is provided prior to allocating places. Please email this proof to education@york.gov.uk. Please note that changes in the month prior to Offer Day may not be able to be taken into account.



What if I have a change of preference before places are allocated?



If you would like to change your preferences after having made an application, we will take these into account if possible. All changes of preference need to be made in writing, preferably via email. For applications to start [primary, infant or junior](#) school we will not be able to accept changes for voluntary aided or academy schools, or schools in other local authority areas after [15 January](#). We will not be able to accept any changes after [15 March](#).



What if I have a change of preference before places are allocated?



All changes of preference need to be made in writing, preferably via email. For applications to start [secondary](#) school we will not be able to accept changes for voluntary aided or academy schools, or schools in other local authority areas after [31 December](#). We will not be able to accept any changes after [31 January](#).



I am moving to York – how do I apply for a place at infant, primary or junior school?



If you are moving to York after the primary application deadline, or in-year, we will work with you to find an available school place, taking both your preferences and the availability of places into account. Please note that in some cases, the school(s) of your preference may already be full. Where possible, we shall try and allocate a place at either your catchment school, or at a school local to your address. Most York primary schools have their own catchment area. Some schools may be full, and so allocating any additional pupils to the school would prejudice the education of other pupils already attending the school, or be in breach of infant class size legislation.



I am moving to York – how do I apply for a place at secondary school?



If you are moving to York after the secondary application deadline, or in-year, we will work with you to find an available school place, taking both your preferences and the availability of places into account. Please note that in some cases, the school(s) of your preference may already be full. Where possible, we shall try and allocate a place at either your catchment school, or at a school local to your address. The following York secondary schools have their own catchment area: Archbishop Holgate's CE School, Fulford School, Huntington School, Joseph Rowntree School, Millthorpe School, Vale of York Academy and York High School. Some schools may be full, and so allocating any additional pupils to the school would prejudice the education of other pupils already attending the school.



What if we are allocated a place at a school not of our preference?



We advise all parent/carers to express up to five preferences. In the event that a higher preference is not available, the school place allocated may be a lower preference. If no other preferences are made or can be offered, the allocated place may be the nearest alternative school with spaces available. This may not be the catchment school of the child if it is full.



Do you have 'in-year' waiting lists for schools?



For in-year applications we hold waiting lists that are based on the current circumstances of each child. We hold them for the current school year where any preference has been refused. Should a place become available and the school informs us, we will advise the school of the most entitled child to this place. After the end of the current school year, you should make a new application as waiting lists do not 'roll over' into future years.



Do you have waiting lists for schools?



If a school is oversubscribed, a waiting list will be held from when the allocations have been made until at least [31 December 2018](#) and after this, as an 'in-year' waiting list until the end of that school year. Your child's position on this list will be determined by the oversubscription criteria set out in the admissions policy for the school you are applying for. If your circumstances change, your position on the waiting list may also change, provided you have notified us of these changes in writing. If you want your child to be added to the waiting list for a voluntary aided or academy school, please also contact the school, who may require additional information. If you would like your child to be added to a waiting list please put this in writing to us.

Children who move into the York area after the allocation date and whose parent/carers have not previously applied for a York school, will be added to waiting lists in accordance with the relevant oversubscription criteria and their [current circumstances](#).

If a place becomes available from a waiting list for your child, you will only have a short amount of time in which to decide to take up this place. If we cannot make contact with you regarding a place from a waiting list, we may proceed to the next child on the list. It is therefore, important you ensure we hold current contact details for you.

If a pupil does not take up an offer of a place at an oversubscribed school, this place will be offered to the next person on the list.

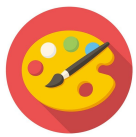
If you appeal for a place at a school, it does not affect your child's place on the waiting list.



Can I appeal for place at a school that I have not been allocated?



Yes. You always have the right to appeal for a school, even if you did not originally express a preference for the school. However, you must have reasons for requesting this school, not reasons against the school you have been allocated. More Information on the appeals process is available in [Section F](#) of this guide.



I have heard a primary free school is opening in York. How can I find out more or apply?



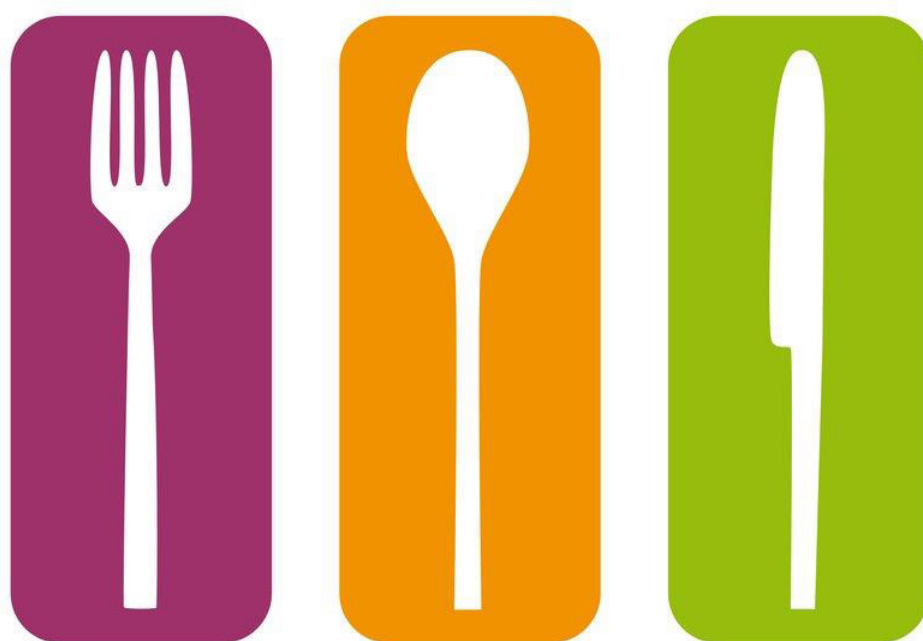
In July 2016 the government approved plans for a new primary school for York specialising in the creative arts. Although the [Creative Arts Academy York](#) originally planned to be open for Reception class in September 2018, because of a delay in finding an appropriate site, York's first [free school](#) will now [not](#) open for Reception entry in 2018.

You can find more information including updates as to when the school will open at www.creativeartsacademyyork.org



Free School Meals

Claiming free school meals also means your child's school receives additional funding called the pupil premium



apply at

www.york.gov.uk/freeschoolmeals



01904 551554
education@york.gov.uk
@School_Services

e data

This section provides information on each school located in the City of York area, including contact details, capacity, Published Admission Number, and how many places were allocated in the last three years admissions rounds. This information is to enable you to make informed choices about your preferences. However, please remember that this information is only available as an [indication of previous years](#) and may not reflect the number of preferences and applications for September 2018.

A map of all these schools is included at the back of this guide for your information. If you would like any help or further advice in considering any of this information, please [contact us](#):

School Services

West Offices, Station Rise, York, YO1 6GA

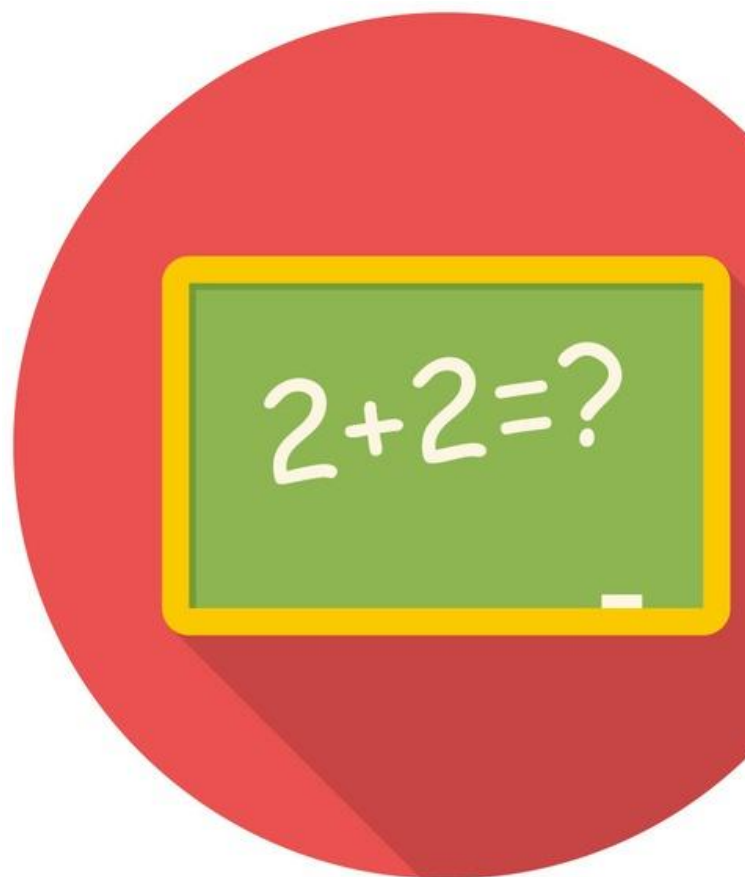
01904 551 554 | education@york.gov.uk

www.york.gov.uk/schoolservices |

@School_Services



From October 2015 we have published a number of datasets, including data on preferences and admissions online at [York Open Data](#), and will update this information annually as new information is available.



For each school, school information such as address and contact details, as well as admissions data is included in a table. Primary schools are listed first, followed by junior schools, and finally secondary schools, in alphabetical order. Some information may not be applicable to each school, in which case it will be marked N/A. The information included for each school is outlined in the template table below.

School Name (School Type and/or Provider, Age Range)										Headteacher			
Address Tel Email Website										A	B	C	D
											E	F	G
										H			
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	E	J	K	L	M	N	P	Q	R	S	T	U	
2016	E	J	K	L	M	N	P	Q	R	S	T	U	
2015	E	J	K	L	M	N	P	Q	R	S	T	U	

A |

the [map reference](#) of the school, on the map at the back of this guide

B |

whether the school has a [nursery](#) attached to the school. Please remember attending a nursery does not form part of the oversubscription criteria for any school, and cannot be taken into account when applying for a school place. Schools without a nursery attached to them may have links with other nurseries or early years providers.

C |

the [capacity](#) of the school. This is a figure calculated mainly by the amount of classroom space in the school and when compared with D, gives a good indication of how full the school is, though this can vary by year group.

D |

the [total number of children on roll](#) at the school (Reception to Year 13). This information is correct at the time of the last full school census. When compared with C, this figure gives a good indication of how full the school is, though this can vary by year group.

E |

the [published admission number](#) (PAN) of the school. This is the number of pupils it is intended to admit into the first year of a school. It is also the intended number of offers of places that will be made for 2018. This information is also included for the past three admissions years (where available) in the bottom three rows of each table.



F |

the [expected number of children living in the catchment area](#). For junior and secondary schools this is the number of pupils who currently reside in that catchment area in the relevant year group who will apply to start in September 2018. It will not include children who either reside or attend a school outside the City of York area as this information is not available to us. For infant and primary schools this is the number of children resident in that catchment area who were allocated places on National Offer Day in 2017 as data for September 2018 is not yet available.

Please note schools have varying size catchment areas and numbers can vary from year to year. Some schools don't have a catchment area and are marked [N/A](#) in this box.



G |

the [number of first preferences expressed](#) for the school by the allocation day in the last intake.

H |

the [admissions policy](#) that will be applied to all preferences for this school. This may be 'community', which is the local authority's admissions policy for all community and voluntary controlled schools [explained here](#) in this guide. In this case the admissions authority is the local authority. If this is not 'community', then the admissions policy will be the school's own – for voluntary aided and academy schools. In this case the admissions authority is the governing body of the school, and these policies are available in [Section C](#) of this guide.

J |

the [total number of places allocated](#) on offer day.

K |

the number of places allocated on the basis of [religion or belief](#) for each year listed.

L |

the number of places allocated to children on the basis of their [special educational needs](#), or 'looked after' children, or children with an [exceptional medical or social need](#) for each year listed – collectively marked 'SLE'. These include allocations in the respective priorities of the oversubscription criteria of community and voluntary controlled schools and under similar provisions of the admissions policies of other schools.

M |

the number of children allocated a place on the basis of being [resident in the catchment area](#) of the school, under priorities 2 and 3 of the oversubscription criteria of community and voluntary controlled schools and under similar provisions of the admissions policies of other schools where they have a catchment area.

N |

the number of children allocated a place on the basis of [having a sibling on roll at the school](#) (but not resident in the catchment area), under priority 5 of the oversubscription criteria of community and voluntary controlled schools and under similar provisions of the admissions policies of other schools.

P |

the number of children allocated a place on the basis of [distance to the school](#), under priority 6 of the oversubscription criteria of community and voluntary controlled schools and under similar provisions of the admissions policies of other schools. Also included in this figure are children allocated a place where they did not express a preference for the allocated school (if applicable)

Q |

where P applies, the [furthest distance in miles](#) that a place was allocated to – the last place allocated for a place at the school. This figure may be marked [N/A](#) if no 'distance' places were allocated or [U](#) if the school was undersubscribed.



R |

the [number of appeals received](#) for the year of entry into this school by year.

S |

of R, the [number of appeals upheld](#) (parents successful) by year.

T |

of R, the [number of appeals withdrawn or settled before the appeal hearing](#) by year, for example where a place was offered from a waiting list before the appeal was heard.

U |

of R, the [number of appeals dismissed](#) (parents unsuccessful) by year.



Primary Schools

Acomb Primary (Community, 5-11)										Lee Haynes			
West Bank, York, YO24 4ES 01904 798453 acomb.primary@york.gov.uk www.acombprimary.org.uk										1	No	300	295
											45	65	58
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	45	45	N/A	2	31	9	3	0.438	3	2	1	0	
2016	45	60	N/A	1	37	9	13	1.101	0	N/A	N/A	N/A	
2015	45	45	N/A	0	33	3	9	0.695	2	0	0	2	

Badger Hill Primary (Academy in Pathfinder Multi Academy Trust, 5-11)										Nick Long			
Crossways, Badger Hill, York, YO10 5JF 01904 555225 badger.hill@york.gov.uk www.badgerhillprimaryschool.co.uk										2	No	210	197
											30	10	29
											Pathfinder Multi Academy Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	30	30	N/A	0	7	9	14	0.083	0	N/A	N/A	N/A	
2016	30	23	N/A	0	9	8	6	N/A	0	N/A	N/A	N/A	
2015	30	27	N/A	0	2	10	15	N/A	0	N/A	N/A	N/A	

Bishopthorpe Infant (Community, 5-7)										Nicola Fox			
Sim Balk Lane, Bishopthorpe, York, YO23 2QQ 01904 707506 bishopthorpe.infant@york.gov.uk www.bishopthorpeinfantschool.co.uk										3	No	180	172
											60	32	46
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	60	56	N/A	1	29	3	23	N/A	0	N/A	N/A	N/A	
2016	60	44	N/A	0	28	2	14	N/A	0	N/A	N/A	N/A	
2015	60	60	N/A	1	41	4	14	3.415	0	N/A	N/A	N/A	

Burton Green Primary (Academy in Hope Learning Trust, 5-11)										Kelsey Clark-Davies (interim)			
Burton Green, Clifton, York, YO30 6JE 01904 552380 burtongreen.primary@york.gov.uk www.burtongreenprimary.co.uk										4	Yes	210	164
											30	58	24
											Hope Learning Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	30	27	N/A	0	22	2	3	N/A	0	N/A	N/A	N/A	
2016	30	29	N/A	0	25	2	2	N/A	0	N/A	N/A	N/A	
2015	30	25	N/A	1	19	4	1	N/A	0	N/A	N/A	N/A	

Carr Infant (Community, 5-7)									Rebecca Fernandes			
Ostman Road, Acomb, York, YO26 5QA 01904 565140 carr.infants@york.gov.uk www.carrinfantschool.co.uk									5	Yes	270	254
										90	81	58
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	90	75	N/A	0	47	1	27	N/A	0	N/A	N/A	N/A
2016	90	90	N/A	0	69	9	12	1.162	3	0	1	2
2015	90	90	N/A	0	56	3	31	2.111	0	N/A	N/A	N/A

Clifton Green Primary (Community, 5-11)									Dave Brown			
Kingsway North, Clifton, York, YO30 6JA 01904 555105 cliftongreenprimary@york.gov.uk www.cliftongreenprimary.co.uk									6	Yes	350	370
										60	50	62
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	60	60	N/A	0	32	11	17	0.717	0	N/A	N/A	N/A
2016	60	41	N/A	0	24	8	9	N/A	0	N/A	N/A	N/A
2015	60	46	N/A	0	23	12	11	N/A	0	N/A	N/A	N/A

Clifton with Rawcliffe Primary (Academy in Pathfinder Multi Academy Trust, 5-11)									Andy Herbert			
Eastholme Drive, Rawcliffe, York, YO30 5TA 01904 555230 admin@cwr.pmat.academy www.cwr.york.sch.uk									7	Yes	630	602
										90	106	93
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	90	90	N/A	2	71	7	10	1.243	3	0	2	1
2016	90	90	N/A	2	62	13	13	1.914	0	N/A	N/A	N/A
2015	90	90	N/A	1	74	9	6	N/A	0	N/A	N/A	N/A

Copmanthorpe Primary (Community, 5-11)									Jenny Rogers			
Low Green, Copmanthorpe, York, YO23 3SB 01904 554535 copmanthorpe.primary@york.gov.uk www.copmanthorpeprimary.co.uk									8	No	420	395
										60	59	63
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	60	60	N/A	1	56	3	0	N/A	0	N/A	N/A	N/A
2016	60	60	N/A	1	46	8	5	2.820	0	N/A	N/A	N/A
2015	60	60	N/A	0	42	9	9	5.611	0	N/A	N/A	N/A

Dringhouses Primary (Community, 5-11)									Gill Williams			
St Helen's Road, York, YO24 1HW 01904 553940 dringhouses.primary@york.gov.uk www.dringhouses.york.sch.uk									9	No	299	289
										45	49	61
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	45	45	N/A	0	30	12	3	0.358	6	1	2	3
2016	45	45	N/A	0	24	6	15	0.775	1	0	1	0
2015	45	47	N/A	0	32	15	0	N/A	10	0	8	2

Dunnington CE Primary (Voluntary Controlled, 5-11)									Caroline Hancy			
Pear Tree Lane, Dunnington, York, YO19 5QG 01904 552910 dunnington.primary@york.gov.uk www.dunningtonprimary.co.uk									10	No	210	247
										30	37	37
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	30	34	N/A	0	33	1	0	N/A	1	0	0	1
2016	30	33	N/A	0	31	0	2	N/A	0	N/A	N/A	N/A
2015	30	23	N/A	0	20	1	2	N/A	0	N/A	N/A	N/A

Elvington CE Primary (Voluntary Controlled, 5-11)									Linda Collier			
Dauby Lane, Elvington, York, YO41 4HP 01904 555280 pselvington@york.gov.uk www.elvingtonprimary.org.uk									11	No	140	144
										20	20	22
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	20	22	N/A	1	20	1	0	N/A	0	N/A	N/A	N/A
2016	20	15	N/A	0	13	0	2	N/A	0	N/A	N/A	N/A
2015	20	23	N/A	0	23	0	0	N/A	0	N/A	N/A	N/A

Fishergate Primary (Community, 5-11)									Tina Clarke			
Fishergate, York, YO10 4AP 01904 555335 fishergate.primary@york.gov.uk www.fishergateschool.com									12	Yes	300	282
										45	65	41
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	45	44	N/A	0	31	4	9	N/A	0	N/A	N/A	N/A
2016	45	45	N/A	0	32	4	9	1.240	0	N/A	N/A	N/A
2015	45	45	N/A	0	34	8	3	0.639	2	1	1	0

Haxby Road Primary (Academy in Ebor Academy Trust, 2-11)									Laura Woodward			
154 Haxby Road, York, YO31 8JN 01904 555590 haxbyroadacademy@hr.ebor.academy www.hrprimary.co.uk									13	Yes	315	197
										45	69	37
										Ebor Academy Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	45	40	N/A	1	26	4	9	N/A	0	N/A	N/A	N/A
2016	30	23	N/A	1	15	3	4	N/A	0	N/A	N/A	N/A
2015	30	34	N/A	0	24	4	6	N/A	0	N/A	N/A	N/A

Headlands Primary (Community, 5-11)									Ruth Ellis			
Oak Tree Lane, Haxby, York, YO32 2YH 01904 762356 headlands.primary@york.gov.uk www.headlandsprimary.org.uk									14	No	315	298
										45	33	39
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	45	40	N/A	0	29	2	9	N/A	0	N/A	N/A	N/A
2016	45	37	N/A	1	23	7	6	N/A	0	N/A	N/A	N/A
2015	45	39	N/A	0	27	4	8	N/A	0	N/A	N/A	N/A

Hempland Primary (Academy in Pathfinder Multi Academy Trust, 5-11)									Zoe Lightfoot			
Whitby Avenue, York, YO31 1ET 01904 555495 hempland.primary@york.gov.uk www.hemplandprimary.co.uk									15	No	420	427
										60	58	67
										Pathfinder Multi Academy Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	60	60	N/A	1	49	2	8	0.827	0	N/A	N/A	N/A
2016	60	60	N/A	0	57	3	0	N/A	2	0	1	1
2015	60	60	N/A	2	58	0	0	N/A	6	1	1	4

Heworth CE Primary (Academy in Pathfinder Multi Academy Trust, 5-11)									Michael Carr			
53 Heworth Road, York, YO31 0AA 01904 551650 heworth.primary@york.gov.uk www.heworth.york.sch.uk									16	No	128	142
										20	N/A	25
										Heworth CE		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	20	20	3	0	7*	10	0	N/A	0	N/A	N/A	N/A
2016	20	20	1	0	11*	6	2	0.789	1	0	1	0
2015	20	20	3	1	7*	9	0	N/A	1	0	0	1

*Parish

Hob Moor Community Primary (Community, 5-11)									Alex Winter			
Green Lane, Acomb, York, YO24 4PS 01904 555000 hobmoorprimary@hmcc.york.sch.uk www.hobmoorschools.co.uk									17	Yes	315	284
										45	78	47
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	45	45	N/A	1	25	12	7	0.682	2	0	1	1
2016	45	45	N/A	0	29	12	4	0.767	0	N/A	N/A	N/A
2015	45	47	N/A	0	33	14	0	N/A	11	2	2	7

Huntington Primary (Academy, 5-11)									Kim Bailey			
North Moor Road, Huntington, York, YO32 9QT 01904 554441 huntington.primary@york.gov.uk www.huntingtonprimaryacademy.co.uk									18	No	420	424
										60	41	71
										Huntington Primary		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	60	60	N/A	1	34	15	10	1.126	1	0	1	0
2016	60	57	N/A	0	26	9	22	N/A	0	N/A	N/A	N/A
2015	60	54	N/A	0	22	5	27	N/A	0	N/A	N/A	N/A

Knavesmire Primary (Academy in South Bank Academy Trust, 5-11)									Adam Cooper			
Campleshon Road, York, YO23 1HY 01904 554445 knavesmire.school@york.gov.uk www.knavesmireprimary.co.uk									19	Yes	420	415
										60	47	63
										South Bank Academy Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	60	60	N/A	0	44	8	8	0.866	0	N/A	N/A	N/A
2016	60	60	N/A	0	51	9	0	N/A	2	0	0	2
2015	60	60	N/A	1	49	6	4	0.992	0	N/A	N/A	N/A

Lakeside Primary (Community, 5-11)									Debbie Cousins			
Oakdale Road, Clifton Moor, York, YO30 4YL 01904 691473 lakeside.primary@york.gov.uk www.lakesideprimary.co.uk									20	No	350	275
										60	36	38
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	60	36	N/A	0	23	7	6	N/A	0	N/A	N/A	N/A
2016	60	29	N/A	1	17	7	4	N/A	0	N/A	N/A	N/A
2015	60	37	N/A	0	24	4	9	N/A	0	N/A	N/A	N/A

Lord Deramore's Primary (Voluntary Controlled, 5-11)									James Rourke			
School Lane, Heslington, York, YO10 5EE 01904 553890 lordderamores.primary@york.gov.uk www.lordderamores.com									21	No	210	203
										30	8	40
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	30	30	N/A	0	6	6	18	1.297	2	0	0	2
2016	30	28	N/A	1	5	7	15	N/A	0	N/A	N/A	N/A
2015	30	30	N/A	2	8	12	8	0.880	5	0	0	5

Naburn CE Primary (Voluntary Controlled, 5-11)									Brenda Christison			
Naburn, York, YO19 4PP 01904 551075 naburn.primary@york.gov.uk www.naburnschool.com									22	No	83	82
										12	6	9
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	12	9	N/A	0	6	1	2	N/A	0	N/A	N/A	N/A
2016	12	8	N/A	0	5	1	2	N/A	0	N/A	N/A	N/A
2015	12	12	N/A	0	7	2	3	6.271	0	N/A	N/A	N/A

New Earswick Primary (Academy in Pathfinder Multi Academy Trust, 5-11)									Angela Oswald			
Hawthorn Terrace, New Earswick, York, YO32 4BY 01904 555970 new-earswick.school@york.gov.uk www.newearswickprimary.co.uk									23	No	210	188
										30	17	12
										New Earswick		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	30	14	N/A	0	9	0	5	N/A	0	N/A	N/A	N/A
2016	30	25	N/A	1	18	3	3	N/A	0	N/A	N/A	N/A
2015	30	25	N/A	0	19	1	5	N/A	0	N/A	N/A	N/A

Osbalwick Primary (Community, 5-11)									Lesley Barringer			
The Leyes, Osbalwick, York, YO10 3PR and Osbalwick Lane, York, YO10 3AX 01904 555606 osbalwick@york.gov.uk www.osbalwickprimaryschool.co.uk									24,25	No	360	305
										60	73	28
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	60	30	N/A	1	19	5	5	N/A	0	N/A	N/A	N/A
2016	60	36	N/A	0	24	5	7	N/A	0	N/A	N/A	N/A
2015	60	39	N/A	0	22	7	10	N/A	0	N/A	N/A	N/A

Our Lady Queen of Martyrs RC Primary (Voluntary Aided, 5-11)										Derek Sutherland			
Hamilton Drive, Holgate, York, YO24 4JW 01904 555222 olqm.primary@york.gov.uk www.olqm.co.uk										26	Yes	420	398
											60	N/A	52
											Our Lady Queen of Martyrs		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	60	60	42	0	13	4	1	N/A	0	N/A	N/A	N/A	
2016	60	53	31	0	5	5	12	N/A	0	N/A	N/A	N/A	
2015	60	60	54	1	3	2	0	N/A	2	0	1	1	

Park Grove Primary (Academy in Ebor Academy Trust, 5-11)										Jo Sawyer			
Park Grove, York, YO31 8LG 01904 554390 admin@pg.ebor.academy www.parkgrove.ebor.academy										27	No	284	263
											40	39	35
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	40	40	N/A	0	18	5	17	N/A	0	N/A	N/A	N/A	
2016	40	45	N/A	0	25	6	14	N/A	0	N/A	N/A	N/A	
2015	40	37	N/A	0	23	2	12	N/A	0	N/A	N/A	N/A	

Poppleton Ousebank Primary (Academy in Hope Learning Trust, 5-11)										Estelle O'Hara			
Main Street, Upper Poppleton, York, YO26 6JT 01904 795930 poppletonousebank.primary@york.gov.uk www.poppletonousebank.co.uk										28	Yes	420	441
											60	71	77
											Hope Learning Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	60	60	N/A	2	58	0	0	N/A	9	2	1	6	
2016	60	60	N/A	2	50	3	5	1.924	4	1	1	2	
2015	60	64	N/A	1	55	8	0	N/A	6	0	0	6	

Poppleton Road Primary (Community, 5-11)										Debbie Glover			
Poppleton Road, York, YO26 4UP 01904 553388 admin@poppletonroadprimary.co.uk www.poppletonroadprimary.co.uk										29	No	390	383
											60	41	44
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	60	59	N/A	0	22	11	26	N/A	0	N/A	N/A	N/A	
2016	60	51	N/A	0	21	13	17	N/A	0	N/A	N/A	N/A	
2015	60	60	N/A	0	24	11	25	N/A	0	N/A	N/A	N/A	

Ralph Butterfield Primary (Community, 5-11)									Angela Mitchell			
Station Road, Haxby, York, YO32 3LS 01904 768325 ralph.butterfield@york.gov.uk www.ralphbutterfieldprimary.co.uk									30	No	326	326
										50	33	42
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	50	42	N/A	1	27	7	7	N/A	0	N/A	N/A	N/A
2016	50	50	N/A	1	35	4	10	6.055	0	N/A	N/A	N/A
2015	50	47	N/A	2	34	4	7	N/A	0	N/A	N/A	N/A

Robert Wilkinson Primary (Academy in Ebor Academy Trust, 2-11)									Sarah Wright			
West End, Strensall, York, YO32 5UH 01904 555160 robertwilkinsonacademy@robwilk.co.uk www.rwprimary.co.uk									31	Yes	595	601
										85	72	72
										Ebor Academy Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	85	71	N/A	1	67	1	2		0	N/A	N/A	N/A
2016	85	81	N/A	0	74	4	3	N/A	0	N/A	N/A	N/A
2015	75	82	N/A	0	74	4	4	2.713	0	N/A	N/A	N/A

Rufforth Primary (Community, 5-11)									Jo Slack			
Wetherby Road, Rufforth, York, YO23 3QF 01904 555365 rufforth.primary@york.gov.uk www.rufforthprimary.co.uk									32	No	83	97
										14	4	21
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	14	14	N/A	0	4	7	3	2.658	2	1	0	1
2016	12	14	N/A	1	7	0	6	2.896	1	0	1	0
2015	12	12	N/A	0	4	3	5	3.682	0	N/A	N/A	N/A

Scarcroft Primary (Academy in South Bank Academy Trust, 5-11)									Anna Cornhill			
Moss Street, York, YO23 1BS 01904 653569 scarcroft.primary@york.gov.uk www.scarcroft.york.sch.uk									33	No	315	343
										45	59	52
										South Bank Academy Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	60	60	N/A	1	45	0	14	N/A	0	N/A	N/A	N/A
2016	45	50	N/A	0	50	0	0	1.017	1	0	1	0
2015	45	51	N/A	1	48	2	0	N/A	0	N/A	N/A	N/A

Skelton Primary (Community, 5-11)									Alison Halley			
Brecksfield, Skelton, York, YO30 1YB 01904 555170 psskelton@york.gov.uk www.skeltonprimaryschool.org									34	No	157	72
										20	16	9
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	20	11	N/A	0	9	0	2	N/A	0	N/A	N/A	N/A
2016	20	11	N/A	0	7	1	3	N/A	0	N/A	N/A	N/A
2015	20	12	N/A	0	10	2	0	N/A	0	N/A	N/A	N/A

St Aelred's RC Primary (Voluntary Aided, 5-11)									Suzanne Ulyett			
Fifth Avenue, Tang Hall, York, YO31 0QQ 01904 551885 st.aelreds@york.gov.uk www.staelreds.co.uk									35	Yes	210	202
										30	N/A	27
										St Aelred's		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	30	30	12	1	N/A	8	9	N/A	0	N/A	N/A	N/A
2016	30	25	11	1	N/A	1	12	N/A	0	N/A	N/A	N/A
2015	30	19	8	0	N/A	3	8	N/A	0	N/A	N/A	N/A

St Barnabas' CE Primary (Voluntary Controlled, 5-11)									Karen Boardman			
Jubilee Terrace, Leeman Road, York, YO26 4YZ 01904 653323 stbarnabas@york.gov.uk www.stbarnabasprimary.co.uk									36	No	210	156
										30	38	35
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	30	30	N/A	0	30	0	0	N/A	4	0	0	4
2016	30	29	N/A	0	21	2	6	N/A	0	N/A	N/A	N/A
2015	20	34	N/A	0	27	4	3	N/A	0	N/A	N/A	N/A

St George's RC Primary (Voluntary Aided, 5-11)									Dee Statham			
1 Winterscale Street, Fishergate, York, YO10 4BT 01904 552440 stgeorges.primary@york.gov.uk www.stgeorgesrc-york.org.uk									37	Yes	192	178
										30	N/A	18
										St George's		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	30	18	8	0	N/A	N/A	10	N/A	0	N/A	N/A	N/A
2016	30	24	13	0	N/A	N/A	11	N/A	0	N/A	N/A	N/A
2015	30	21	9	0	N/A	N/A	12	N/A	0	N/A	N/A	N/A

St Lawrence's CE Primary (Academy in Pathfinder Multi Academy Trust, 5-11)									Helen Coles			
Heslington Road, York, YO10 5BW 01904 554243 edlawrences@york.gov.uk www.stlawrencesschool.org									38	Yes	210	184
										30	23	19
										St Lawrence's		
Year	PAN	Total	Other *	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	30	20	10	0	7	1	2	N/A	0	N/A	N/A	N/A
2016	30	30	13	0	15	2	0	N/A	1	1	0	0
2015	30	23	0	0	8	7	8	N/A	0	N/A	N/A	N/A

*includes Religion and Nursery

St Mary's CE Primary (Voluntary Controlled, 5-11)									Steve Jones			
School Lane, Askham Richard, York, YO23 3PD 01904 707125 stmarys.primary@york.gov.uk www.stmarysprimaryschool.co.uk									39	No	105	117
										15	11	16
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	15	15	N/A	1	9	5	0	N/A	0	N/A	N/A	N/A
2016	15	20	N/A	0	17	3	0	N/A	0	N/A	N/A	N/A
2015	15	19	N/A	0	13	6	0	N/A	0	N/A	N/A	N/A

St Oswald's CE Primary (Voluntary Controlled, 5-11)									Rupert Griffiths			
Heslington Lane, Fulford, York, YO10 4LX 01904 555421 stoswalds.primary@york.gov.uk www.stoswalds.york.sch.uk									40	No	312	318
										45	21	37
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	Miles	Appeals	Upheld	Withdrawn	Dismissed
2017	45	37	N/A	2	17	9	9	N/A	0	N/A	N/A	N/A
2016	45	45	N/A	1	19	9	16	0.609	2	1	0	1
2015	42	45	N/A	1	20	10	14	0.638	1	0	1	0

St Paul's CE Primary (Voluntary Controlled, 5-11)									Fiona Bennett (Acting)			
St Pauls Terrace, Holgate, York, YO24 4BJ 01904 625240 stpauls.primary@york.gov.uk www.stpaulsprimaryyork.com									41	No	189	170
										27	34	41
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	27	28	N/A	0	27	1	0	N/A	1	0	0	1
2016	25	27	N/A	0	18	2	7	1.067	0	N/A	N/A	N/A
2015	25	27	N/A	0	22	5	0	N/A	0	N/A	N/A	N/A

St Wilfrid's RC Primary (Voluntary Aided, 5-11)									Jane Conway			
Monkgate, York, YO31 7PB 01904 659726 stwilfrids@york.gov.uk www.stwilfridsprimaryyork.co.uk									42	No	267	266
										40	N/A	45
										St Wilfrid's		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	40	40	40	0	N/A	N/A	0	N/A	0	N/A	N/A	N/A
2016	40	40	31	1	N/A	N/A	8	0.868	0	N/A	N/A	N/A
2015	40	40	36	0	N/A	N/A	4	N/A	0	N/A	N/A	N/A

Stockton on the Forest Primary (Community, 5-11)									Sarah Mills			
Main Street, Stockton on the Forest, York, YO32 9UP 01904 400366 stocktononforest.primary@york.gov.uk www.stocktonprimary.co.uk									43	No	105	93
										15	14	16
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	15	15	N/A	0	8	0	7	5.427	1	0	1	0
2016	15	12	N/A	0	8	1	3	N/A	0	N/A	N/A	N/A
2015	12	15	N/A	0	13	0	2	3.256	0	N/A	N/A	N/A

Tang Hall Primary (Academy in Pathfinder Multi Academy Trust, 5-11)									Cath Precious			
Sixth Avenue, York, YO31 0UT 01904 555271 tanghall.primary@york.gov.uk www.tanghallprimary.co.uk									44	Yes	210	187
										30	91	28
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	30	30	N/A	1	24	2	3	1.125	0	N/A	N/A	N/A
2016	30	34	N/A	0	29	3	2	N/A	0	N/A	N/A	N/A
2015	30	28	N/A	1	12	1	14	N/A	0	N/A	N/A	N/A

Westfield Community Primary (Community, 5-11)									Tracey Ralph			
Askham Lane, Acomb, York, YO24 3HP 01904 555295 westfield.primary@york.gov.uk www.westfieldprimary.co.uk									45	Yes	602	521
										90	128	76
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	90	89	N/A	0	67	6	16	N/A	0	N/A	N/A	N/A
2016	90	90	N/A	1	78	8	3	1.099	0	N/A	N/A	N/A
2015	90	90	N/A	2	73	7	8	2.577	3	0	2	1

Wheldrake with Thorganby CE Primary (Voluntary Aided, 5-11)										Alison Shaw			
North Lane, Wheldrake, York, YO19 6BB 01904 553422 wheldrake.school@york.gov.uk www.wheldrakewiththorganbyschool.co.uk										46	No	210	226
											30	31	30
											Wheldrake		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	30	30	N/A	0	30	0	0	N/A	0	N/A	N/A	N/A	
2016	30	26	N/A	1	25	0	0	N/A	0	N/A	N/A	N/A	
2015	30	26	N/A	0	25	1	0	N/A	0	N/A	N/A	N/A	

Wigginton Primary (Community, 5-11)										Paul Laycock			
Westfield Lane, Wigginton, York, YO32 2FZ 01904 552225 wigginton.primary@york.gov.uk www.wiggintonprimary.co.uk										47	No	269	275
											40	36	31
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	40	31	N/A	1	27	2	1	N/A	0	N/A	N/A	N/A	
2016	40	38	N/A	2	32	1	3	N/A	0	N/A	N/A	N/A	
2015	40	31	N/A	0	26	4	1	N/A	0	N/A	N/A	N/A	

Woodthorpe Primary (Academy in South Bank Academy Trust, 5-11)										James McGann			
Summerfield Road, Woodthorpe, York, YO24 2RU 01904 554420 woodthorpe.primary@york.gov.uk www.woodthorpeprimaryschool.co.uk										48	Yes	420	383
											60	65	63
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	60	60	N/A	0	43	14	3	0.547	0	N/A	N/A	N/A	
2016	60	60	N/A	0	40	13	7	0.798	1	0	1	0	
2015	60	60	N/A	0	37	17	6	0.928	4	0	3	1	

Yearsley Grove Primary (Community, 5-11)										Nigel Walter			
Yearsley Grove, Huntington, York, YO31 9BX 01904 554490 yearsleygrove.primary@york.gov.uk www.yearsleygroveprimary.york.sch.uk										49	Yes	369	364
											60	56	42
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	60	45	N/A	1	23	12	9	N/A	0	N/A	N/A	N/A	
2016	60	48	N/A	0	16	22	10	N/A	0	N/A	N/A	N/A	
2015	60	46	N/A	0	26	9	11	N/A	0	N/A	N/A	N/A	



Junior Schools

Archbishop of York's CE Junior (Voluntary Controlled, 7-11)										Jonathan Green			
Copmanthorpe Lane, Bishopthorpe, York, YO23 2QT 01904 551630 ayjs@york.gov.uk www.ayjs.co.uk										50	N/A	240	251
											60	45	64
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	60	64	N/A	1	56	4	3	N/A	N/A	N/A	N/A	N/A	
2016	60	63	N/A	1	48	6	8	N/A	N/A	N/A	N/A	N/A	
2015	60	62	N/A	0	51	1	10	3.538	N/A	N/A	N/A	N/A	

Carr Junior (Community, 7-11)										Caroline Ryder			
Ostman Road, Acomb, York, YO26 5QA 01904 798996 carrjunior@york.gov.uk www.carrjunior.co.uk										51	N/A	360	277
											90	57	80
											Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed	
2017	90	80	N/A	1	59	4	16	N/A	N/A	N/A	N/A	N/A	
2016	90	75	N/A	0	59	3	13	N/A	N/A	N/A	N/A	N/A	
2015	90	80	N/A	2	51	6	21	N/A	N/A	N/A	N/A	N/A	





Secondary Schools

All Saints' RC School (Voluntary Aided, 11-18)									Bill Scriven			
Nunnery Lane, York, YO23 1JG and Mill Mount Lane, York, YO24 1BJ 01904 647877 allsaints.school@york.gov.uk www.allsaints.york.sch.uk									52,53	N/A	1248	1332
										178	N/A	217
										All Saints'		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	178	178	129	7	N/A	25	17	2.312	20	4	3	13
2016	178	178	117	6	N/A	21	34	1.797	8	0	1	7
2015	178	178	111	3	N/A	28	36	1.483	0	N/A	N/A	N/A

Archbishop Holgate's CE School (Academy in Pathfinder Multi Academy Trust, 11-18)									Andrew Daly			
Hull Road, York, YO10 5ZA 01904 411341 reception@archbishopholgates.org www.archbishopholgates.org									54	N/A	1411	1364
										243	254	271
										Archbishop Holgate's		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	216	300	26	6	136	88	44	10.13		0	2	2
2016	216	281	27	8	115	81	50	23.37	3	0	3	0
2015	216	243	31	4	101	53	54	N/A	0	N/A	N/A	N/A

Fulford School (Community, 11-18)									Lorna Savage			
Fulfordgate, Heslington Lane, Fulford, York, YO10 4FY 01904 633300 office@fulford.york.sch.uk www.fulford.york.sch.uk									55	N/A	1603	1382
										240	240*	286
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	240	266	N/A	3	258	5	0	N/A	5	0	1	4
2016	220	221	N/A	3	216	2	0	N/A	8	4	2	2
2015	208	252	N/A	2	246	4	0	N/A	2	1	0	1

*may exclude some North Yorkshire resident pupils, includes Bishopthorpe

Huntington School (Community, 11-18)									John Tomsett			
Huntington Road, Huntington, York, YO32 9WT 01904 752100 mail@huntington-ed.org.uk www.huntingtonschool.co.uk									56	N/A	1549	1479
										239	196*	257
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	239	239	N/A	2	194	25	18	1.812	8	1	2	5
2016	239	239	N/A	2	196	24	17	1.505	10	1	1	8
2015	239	243	N/A	4	215	24	0	N/A	15	7	1	7

*may exclude some North Yorkshire resident pupils

Joseph Rowntree School (Voluntary Controlled, 11-18)									Richard Crane			
Haxby Road, New Earswick, York, YO32 4BZ 01904 552100 contact@josephrowntree.york.sch.uk www.josephrowntreeschool.co.uk									57	N/A	1335	1264
										232	256	235
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	220	220	N/A	3	194	11	12	2.382	10	1	3	6
2016	220	220	N/A	3	202	10	5	2.137	17	3	1	13
2015	220	220	N/A	7	181	19	13	2.398	12	3	6	3

Manor CE Academy (Academy in Hope Learning Trust, 11-16)									Simon Barber			
Millfield Lane, Nether Poppleton, York, YO26 6PQ 01904 798722 admin@manorceacademy.org www.manorceacademy.org									58	N/A	900	1016
										220	217*	233
										Manor		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Other	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	220	220	76	4	102*	9	29	N/A	16	3	5	8
2016	220	232	86	5	111*	5	25	N/A	26	3	6	17
2015	200	219	92	5	90*	3	29	N/A	0	N/A	N/A	N/A

*Manor Priority Zone

Millthorpe School (Academy in South Bank Academy Trust, 11-16)									Gemma Greenhalgh			
Nunthorpe Avenue, York, YO23 1WF 01904 686400 admin@millthorpeschool.co.uk www.millthorpeschool.co.uk									59	N/A	1020	995
										212	314*	214
										South Bank Academy Trust		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	204	212	N/A	2	158	23	29	2.071	12	2	4	6
2016	204	204	N/A	4	133	19	48	2.468	7	1	4	2
2015	204	204	N/A	1	139	18	46	2.825	1	0	1	0

*including Bishopthorpe and Copmanthorpe who are also in the catchment area for other schools

Vale of York Academy (Academy in Hope Learning Trust 11-16)									Helen Dowds			
Rawcliffe Drive, Clifton, York, YO30 6ZS 01904 560000 contact@valeofyorkacademy.org www.valeofyorkacademy.org									60	N/A	950	510
										190	225	91
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	190	141	N/A	0	110	1	30	N/A	0	N/A	N/A	N/A
2016	190	140	N/A	0	102	0	38	N/A	0	N/A	N/A	N/A
2015	190	120	N/A	0	87	0	33	N/A	0	N/A	N/A	N/A

York High School (Community, 11-16)									Rod Sims			
Cornlands Road, Acomb, York, YO24 3WZ 01904 555500 reception@yorkhighschool.co.uk www.yorkhighschool.co.uk									61	N/A	982	734
										180	441	149
										Community		
Year	PAN	Total	Rel	S,L,E	Catch	Sib	Dist	miles	Appeals	Upheld	Withdrawn	Dismissed
2017	180	180	N/A	2	162	2	14	N/A	0	N/A	N/A	N/A
2016	180	161	N/A	3	135	3	20	N/A	0	N/A	N/A	N/A
2015	180	162	N/A	2	146	3	11	N/A	0	N/A	N/A	N/A



Nursery Schools

The following school is maintained by the City of York Council and provides education for children aged 3-5.

St Paul's Nursery School (Community, 3-5)									Janie White			
12 St Paul's Square, York, YO24 4BD 01904 622291 st.pauls.nursery@york.gov.uk www.stpaulsnurseryschool.co.uk									N/A	N		



Special Schools

The following schools maintained by the City of York Council provide education for children with special educational needs.

Applefields School (Special Educational Needs Community School, 11-19)	Adam Booker
Bad Bargain Lane, York, YO31 0LW 01904 553900 info@applefields.york.sch.uk www.applefieldsschool.co.uk Map Reference: 62	Special needs catered for: Pupils with profound and multiple learning difficulties, severe learning difficulties, autism, and children with complex needs
Danesgate Community (Community & PRU, 5-16)	Tricia Head
Fulford Cross, Fulford, York, YO10 4PB 01904 642611 head.danesgate@york.gov.uk www.danesgatecommunity.org.uk Map Reference: 63	Special needs catered for: Pupils with behavioural, emotional and social difficulties
Hob Moor Oaks School (Special Educational Needs Community School, 3-11)	Vicki Ward
Green Lane, Acomb, York, YO24 4PS 01904 555000 hobmooroaks@hmcc.york.sch.uk www.hobmoorschools.co.uk Map Reference: 64	Special needs catered for: Pupils with profound and multiple learning difficulties, severe learning difficulties, autism, and children with complex needs



**Do you need childcare before or after school?
Do you want to know about childcare in school
holidays?**

York Family Information Service is here to help! We provide free and impartial information for mums, dads and carers of 0-19 year olds (up to 25 for disabled young people). We can talk to you about childcare, activities, parenting, disability, jobs, family finances and more.

01904 554444

fis@york.gov.uk

www.yor-ok.org.uk

 twitter.com/yorkfis
 [yor-ok.org.uk/facebook](https://www.facebook.com/yor-ok.org.uk)



In this final section you will find details of [other services](#) we offer. If you cannot find the information you are looking for, please [contact us](#).



School Admission Appeals

If you have been refused a place at a school of your preference, you have the right to appeal against the decision of the admission authority, for an Independent Appeal Panel to examine how places were allocated and whether you were refused in accordance with the admissions policy and procedure.

The following pages outline some information that you should consider before deciding to appeal, but if you require further guidance, please do not hesitate to [contact us](#). We can never tell you if you should submit an appeal, only provide you with help and advice on the appeals process.

It is important to remember when appealing, that you are [appealing for a place at your preferred school](#) and not against the school your child has been allocated. You can appeal for a place at any school, even if it was not one you had originally applied for.



Your Right of Appeal

If you decide to submit an appeal you will be sent an appeal form relevant to the school and year group for which you are appealing, together with information about the appeals procedure. You should set out the reasons for your

appeal and return the form by the date requested.



The Appeal Process

All appeals are considered by an [Independent Appeals Panel](#).

After submitting your appeal forms, which should include your reasons for wanting your child to attend your preferred school, the admissions authority will also submit papers detailing the reasons your child could not be allocated a place and why they do not believe that any additional children should be admitted. You will be provided with a full copy of all papers before the appeal hearing. These papers will contain the information on how places were allocated and why a place could not be offered to your child.

You may ask for further information that is [relevant to your child's case](#) prior to the appeal hearing but you should find that the admissions authority's papers provide these details.

The Panel will consider all of the information both you and the admissions authority submit, either in writing or in person at the appeal hearing. They will make a judgment based on both cases.

Decisions made by the panel are [legally binding](#) on both you and the admissions authority. The admissions authority may be the Local Authority, the Governing Body or the Academy Trust of the school.

The [Clerk to the Independent Appeals Panel](#) is your key contact throughout the process, is independent and plays no part in decision making. The Clerk will write to inform you of the panel's decision within 5 school days after the appeal.

Appeals for Voluntary Aided or Academy schools may be organised separately by their respective governing bodies or academy trusts, although most schools use the central council process.



The Appeal Hearing

Upon receipt of your appeal forms, a date will be set at which a representative of the admissions authority will attend. If you choose not to attend the hearing, the case will be heard in your absence.

The [Independent Appeals Panel](#) will hear the case of the admissions authority first, followed by your case. There is the opportunity for both parties to ask questions before a decision is made.

There are [two stages](#) in deciding the outcome of a [prejudice appeal](#):

First: a factual stage – The panel must decide whether ‘prejudice to the provision of efficient education and use of resources’ would arise were an extra child to be admitted to the school.

Second: a balancing stage – If the answer to the first stage is yes, then the panel must weigh the degree of prejudice and decide which case is stronger, the case of the admissions authority or your case.

You may only appeal once for each application – which is once each school year. A new appeal would only be considered if new evidence became available which could not have been made available at the original appeal hearing.



Infant Class Size Appeals

These appeals are different from the two stage prejudice appeals. Appeals for admission into a class which has reached the infant class size limit of 30 pupils with one teacher can only be upheld on **very limited grounds**.

These grounds are:

- that the child would have been offered a place if the admission arrangements had been **properly implemented**,

- that the child would have been offered a place if the arrangements had not been contrary to the mandatory provisions of the **school admissions code** and legislation, or
- that the decision was not one which a **reasonable** admissions authority would make in the circumstances of the case.

Because of these limited grounds, it is less likely that an infant class size appeal will be successful.



Appeals Data

Information on the number of appeals and how many were successful are available in [Section E](#) of this guide.

Further details on the appeals process can be obtained on our website at www.york.gov.uk/schooladmissions



Appeals for pupils with Special Educational Needs

There is a different appeals process for pupils with a Statement of Special Educational Needs or Education, Health and Care Plan. Further details are available from the SEN Service on 01904 554302.



Free School Meals and the Pupil Premium

This section includes **Free School Meals**, Assistance with School **Uniform** and the **Pupil Premium**.

Assistance is available to pupils from some low income families who meet certain low income criteria as well as free school meals to all infants.

Schools can also benefit by claiming additional funding through the **Pupil Premium**.



Free School Meals for low income families

Children from low income families may be entitled to receive free school meals, if their parents/carers receive one of the following **income related benefits**:

- Universal Credit*;
- Income Support;
- Income-based Job Seekers Allowance;
- Income-related Employment and Support Allowance;
- Guarantee element of State Pension Credit;

- Support under part VI of the Immigration and Asylum Act 1999; or
- Child Tax Credit, **but not receiving any Working Tax Credit and where your annual household income (as assessed by HM Revenue and Customs) is less than £16,190***

Parent/carers who receive Working Tax Credit may be entitled only during the **four-week period immediately after** their employment finishes or after they start to work less than 16 hours per week – this is known as the ‘four week run on period’, and parent/carers will not be entitled after this time.

Free school meals are available at all schools, and applications are treated in confidence.

***at July 2017, subject to change**



Universal Infant Free School Meals

All children in Reception, Year 1 and Year 2 are now entitled to claim a free school meal, regardless of whether their

parent/carer is on a low income. Meals are available to all pupils but will not continue into Year 3.



The Pupil Premium

Schools may now claim additional funding for some pupils if they meet one of the following criteria:

- pupils in primary, infant or junior school who have been entitled to Free School Meals on the basis of a low income in the past 6 years – currently **£1320** per pupil;
- pupils in secondary school who have been entitled to Free School Meals on the basis of a low income in the past 6 years – currently **£935** per pupil;
- looked after pupils – currently **£1900** per pupil;
- previously looked after pupils such as those adopted from care– currently **£1900** per pupil;
- pupils from service families – currently **£300** per pupil;

Given schools benefit from additional funding for these categories of pupils, it is important that schools know and can record that your child meets one of the above criteria.

If your child is entitled to universal infant free school meals but you think you may be eligible on the basis of your low income, we ask that you still apply so your child's school can benefit from this additional funding as well as your child's meals **continuing uninterrupted** into Year 3.

Schools can spend pupil premium for the **educational benefit** of pupils registered at that school, or on community facilities which benefit pupils at the school, their families, or people who live and work in the local area.



Free School Meals for Year 12 and Year 13 pupils

Once a pupil who is eligible for Free School Meals reaches the end of Year 11, they may continue to receive a free school meal if they are attending a school with a sixth form without making a new application. Meals will continue uninterrupted.

For students going on to study at a college such as Askham Bryan or York College, free school meals may be still claimed, although a new application to the college must be made before meals can start.



Assistance with School Uniform

Pupils who are starting **years 7, 8, 9, or 10** in **September 2018** may be entitled to some assistance with the costs of purchasing school uniform if they are receiving, or eligible to receive free school meals.

Assistance is only available from us to York resident pupils attending non-academy secondary schools. If your child attends an academy you should enquire directly as to the support they may offer.

Please note assistance is not available for children starting Year 11, or children at primary school.

Vouchers are usually issued in June. You do not need to apply for this assistance as it is automatically issued.

In 2017 the value of the voucher was £70 for Year 7 pupils and £40 for other pupils. Vouchers issued can be spent only with the dedicated uniform supplier for your child's school. Please be aware that the voucher is not transferable.

For more information

- call** 01904 551 554
- email** education@york.gov.uk
- form** Free School Meals and the Pupil Premium Application
- online** www.york.gov.uk/freeschoolmeals





Home to School Transport

Pupils are assessed for free home to school transport when they are allocated a school place. If we think your child is eligible we will arrange for our transport providers to contact you to arrange for transport to start.

Assistance will be provided for children who are eligible under the [home to school transport policy](#). All distances measured from home to school are measured by the [shortest walking route](#), which is the same measurement used in allocating school places.

Please note that most assistance depends on whether your child attends their [catchment](#) school – that is the school serving the local area in which your child lives. The home address must be the address at which the pupil is ordinarily resident for the majority of the school week. The following pages outline some examples of how pupils may be eligible for some assistance.



Primary school pupils

Primary school pupils are eligible for free transport if:

- they live more than [2 miles](#) from, and are attending their catchment school; or
- they live more than [2 miles](#) from and are attending their nearest suitable school preferred on the grounds of religion or belief [and](#) are eligible for free school meals under the low income criteria or in receipt of their maximum level of working tax credit.

For more information

- [call](#) 01904 551 554
- [email](#) education@york.gov.uk
- [form](#) Home to School Transport Application
- [online](#) www.york.gov.uk/schooltransport



Secondary school pupils

Secondary school pupils are eligible for free transport if:

- they live more than 3 miles from, and are attending, their catchment school, or
- they are entitled to free school meals or their parent/carers are in receipt of their maximum level of working tax credit and are attending either:
 - a. one of their 3 nearest schools where that school is between 2 and 6 miles away from their home address, or
 - b. the nearest school preferred on the grounds of religion or belief, where they were allocated a place on this basis, and their home is between 2 and 15 miles from that school.



'Denominational' Transport Assistance

The policy for providing home to school transport on denominational grounds was changed from September 2013.

New pupils are no longer automatically entitled to any assistance unless they meet the low income criteria in the guidance above.



Transport to sixth form or college

Students who are aged 16-19 and at school or college may be eligible for assistance with transport if they meet certain criteria. These criteria are the distance between home and school/college, their age when they started the course, whether the school or college is the nearest to offer the chosen course(s), and are on or from a family on a low income.

Assistance is means-tested, and the policy is reviewed each year. Application forms are available in June for starting in September.

For more information

call 01904 551 554

email education@york.gov.uk

form Post 16 Transport Application

online www.york.gov.uk/1619transport





Early Years

If your children are not yet of school age, you may find some of the following information helpful.



Early Education entitlement for 3 and 4 year olds

All 3 and 4 year olds are entitled to up to 15 hours of free early education entitlement funded by the Local Authority. Children may take up a free place with the following types of providers;

- at a nursery class attached to a local school,
- at St Paul's Nursery School,
- at a pre-school playgroup,
- at a private day nursery or independent nursery school,
- with a child minder (who is registered to deliver funded places),

Working parents/carers of 3 and 4 year olds may also be eligible for a further 15 hours extended entitlement in addition to the existing free 15 hours early education entitlement, if they meet certain eligibility criteria.

You can get further information including a summary leaflet from the [Family Information Service](#).

For more information

call 01904 554444
email fis@york.gov.uk
text 'funding' to 07624 80 22 44
online www.yor-ok.org.uk/families/Childcare



Childcare Places for 2 year olds

Some eligible 2 year olds will also be entitled to funding for childcare places. [Contact us](#) to find out more.



Delayed Entry

Delayed Entry means that parent/carers may secure a place at a school under the normal admission arrangements but choose to postpone their child's admission until the start of the school term after the child turns five. It is a legal requirement that all children must enter

formal full time education the term after their fifth birthday.

Entry can only be **delayed** within the same year group, for example starting in Reception later than September at Christmas or Easter. If your child was born after 01 April you could delay to September, though this would be to start Year 1, and not Reception.

If you are interested in this and think this may be the best option for your child, speak to your allocated school after Offer Day.

For more information

call 01904 551 554

email education@york.gov.uk

online www.york.gov.uk/schooladmissions



Deferred Entry

Requesting to defer entry is to request to postpone your child starting school until the following school year group, to start Reception one year later than your child's age-related peers.

Only parent/carers of **summer born children**, who are born after 01 April may request to defer entry.

If you are interested in this option for your child, you will still need to apply at the normal time, and submit a formal request in writing detailing your reasons for requesting a deferral, including all reasons and if available, what evidence you wish to be considered when the admissions authority makes a decision.

You may wish to consider the long term implications of deferring entry, including your child being out of step with their peers and that years cannot be 'skipped' later.



Wraparound Care

Schools and other local providers work in their Shared Foundation Partnerships to offer early education and wraparound care and, subject to consultation, extended services to suit each child.

Each local partnership may include pre-school playgroups, day nurseries, child minders, toddler groups and other out-of-school care.

Every three and four year old (and five year olds who are not in formal full time education) are entitled to up to **15 hours** of free early years provision per week (children who are accessing full time education will be receiving the equivalent of 15 hours per week), and there may

also be the opportunity to access additional wraparound care..

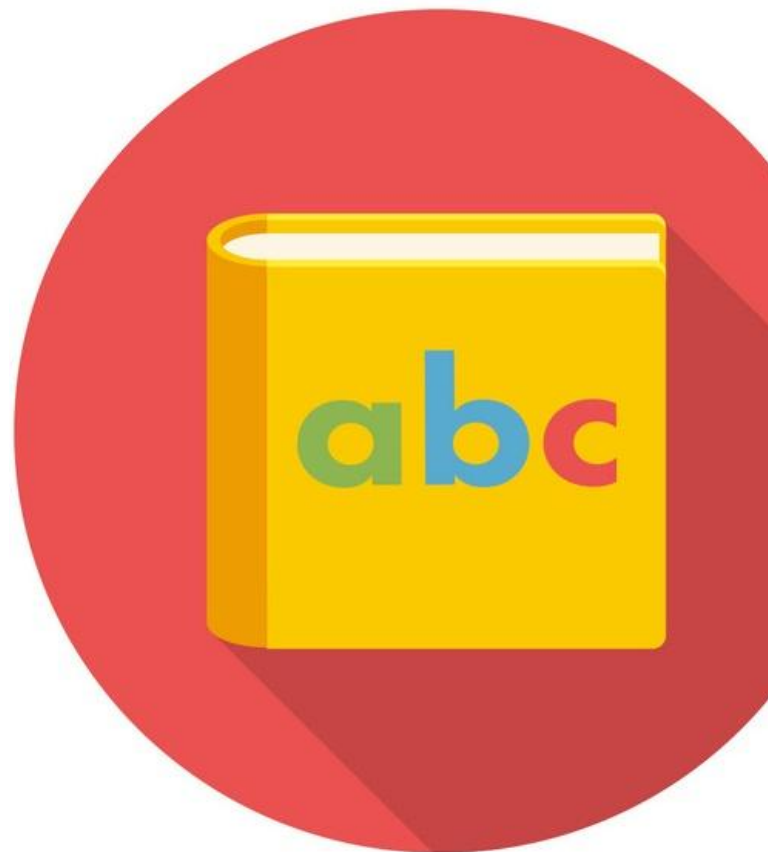
Wraparound care is the term used to describe seamless care, education and play for young children. This includes breakfast clubs, lunch clubs, before/after early education sessions, after school clubs, homework clubs, holiday play schemes and child minders.



Specialist Early Years Support Team

We provide advice and support to pre-school children with additional needs, their families and Early Years Settings. We are involved from the point of identification of a child's difficulties or vulnerabilities, until the child starts school - or earlier if they are no longer experiencing difficulties or no longer require early intervention.

The team includes Early Years Educational Psychology, Early Support Co-ordinator, Portage, Portage Home Visitors and Specialist Early Years Teachers.





Special Educational Needs Services

We work to try to meet the needs of as many pupils as possible within mainstream schools. To help with this, we provide a number of **support services**, which work together with schools and teachers to meet the needs of all pupils.

Details of our transport offer for SEN pupils can be found in our [home to school transport policy](#).



Specialist Teaching Team

The Specialist Teaching Team promotes the inclusion of children and young people (CYP) aged 0-19 (25 in some cases) with low incidence/high needs, with a range of special educational needs and or disabilities (SEN/D) and support for their families. We offer **specialist** assessment, advice, teaching, support and work with providers to develop practice. We also offer specialist support in liaison with FE and HE providers to YP accessing education after school.

The team comprises of the following specialist areas:

- Deaf and Hearing support
- Vision support
- Autism support

- Physical Disability / Medical Needs support
- Limetrees Teaching Team
- Hospital and Home Teaching Team

For more information

SEN Team	01904 55 4300/4302
Visual Impairment	01904 55 4327
Hearing Impairment	01904 55 4311
Inclusion Support	01904 55 4333
Physical Disability and Mental Needs	01904 55 4332



Educational Psychology

Educational Psychologists (EPs) support schools, colleges and early years settings to improve the educational outcomes, emotional well being and personal development of children and young people (CYP). Requests for EP involvement are prioritised with staff at termly planning meetings, so any parent/carer who feels their child needs EP input should discuss their concerns with the SENCO or inclusion leader in the first instance.

They offer training, consultation and advice on evidence-based interventions.

For more information

Educational 01904 55 4305

Psychologists 01904 55 4320

The Pre-School and Portage Service 01904 55 5085

EPs also work directly with CYP, in partnership with parents/carers and staff, offering specialist assessments in a variety of educational settings. For CYP with complex special educational needs, who have an Education, Health and Care Plan in place, EPs have statutory duties to monitor progress and provision up to the age of 25 years, if the CYP remains in education or training.



SEN and Disability Information, Advice and Support Service

York **SENDIASS** is a free 'arms length' service provided by the Local Authority to offer specialist advice, guidance, support and information to children, young people and parents covering educational needs (SEN), disability, health and social care. The Service provides **neutral and factual support and information** on special educational needs system to help children, their parents and young people to play an active and informed role in their education and care.

We offer **independent support** to provide accurate and informative time limited help and advice to any family or young person going through a statutory Education Health and Care needs assessment and will offer support during the process of developing an Education Health and Care plan.

We operate an **open referral** policy so parents and young people can directly access the service by email or phone. If you have concerns about special educational needs and disabilities (SEND) we can provide:

- free, impartial, confidential information advice and support parents/carers of children with SEND.

- free, impartial, confidential information, advice and support for young people with SEND in education aged 16 – 25.
- support from birth to 25.

We offer:

- Advice on systems, procedures and processes related to SEN
- Guidance on a Statement of Special Educational Needs or Education, Health and Care Plan
- Independent Support for advice to any family or young person going through a statutory Education Health and Care needs assessment and will offer support during the process of developing an Education Health and Care plan.
- Mediation and disagreement resolution at all stages with schools, settings, FE colleges and the Local Authority

- Information on Health and Social Care policies and procedures
- Support with transition at each educational stage
- Preparation and support for SEND Tribunals
- Support communicating with professionals e.g. writing letters, emails and telephone calls
- Support to achieve positive outcomes at meetings and reviews about your child
- Help to ensure your views, and the views of your child, are heard and taken into consideration
- Help in understanding professional reports, as well as making sense of the letters and documents you receive
- Signposting to other support services

For help, advice or more information

call 01904 55 4312

email yorksendiass@york.gov.uk

online www.york.gov.uk/parentpartnership



map

Primary Schools

Acomb	1
Badger Hill	2
Burton Green	4
Clifton Green	6
Clifton with Rawcliffe	7
Copmanthorpe	8
Dringhouses	9
Dunnington	10
Elvington	11
Fishergate	12
Haxby Road	13
Headlands	14
Hempland	15
Heworth	16
Hob Moor	17
Huntington	18
Knavesmire	19
Lakeside	20
Lord Deramore's	21
Naburn	22
New Earswick	23
Osbalwick (The Leyes)	24
Osbalwick (Osbalwick Lane)	25
Our Lady Queen of Martyrs	26
Park Grove	27
Poppleton Ousebank	28
Poppleton Road	29
Ralph Butterfield	30
Robert Wilkinson	31
Rufforth	32
Scarcroft	33
Skelton	34
St Aelred's	35
St Barnabas'	36

St George's	37
St Lawrence's	38
St Mary's	39
St Oswald's	40
St Paul's	41
St Wilfrid's	42
Stockton on the Forest	43
Tang Hall	44
Westfield	45
Wheldrake	46
Wigginton	47
Woodthorpe	48
Yearsley Grove	49

Infant Schools

Bishopthorpe Infant	3
Carr Infant	5

Junior Schools

Archbishop of York's	50
Carr	51

Secondary Schools

All Saints (Nunnery Lane)	52
All Saints (Mill Mount)	53
Archbishop Holgate's	54
Fulford	55
Huntington	56
Joseph Rowntree	57
Manor	58
Millthorpe	59
Vale of York	60
York High	61

Other Schools

Applefields	62
Danesgate	63
Hob Moor Oaks	64

Notes



Got a question? Contact us before applying
01904 551 554 | education@york.gov.uk

Notes



One last thing... don't forget to apply! Here's the deadline:

Secondary School in September 2018	31 October 2017
Junior School in September 2018	15 January 2018
Primary School in September 2018	15 January 2018

visit www.york.gov.uk/schooladmissions

Questions? We can help

If you have a query about a school or for any other information on children and education, from term dates to catchment areas - just ask.

If we are unable to answer your query, we will try to find someone who can



apply online for a school place, all day, every day at www.york.gov.uk/parentportal

the deadlines for applications to start in September 2018 depend on the year group you are applying for:

Year 7: apply by 31 October 2017

Reception: apply by 15 January 2018

Year 3 in junior schools: apply by 15 January 2018

All other year groups: apply before 22 June 2018



City of York Council | School Services
West Offices, Station Rise, York, YO1 6GA
01904 551 554 | education@york.gov.uk
www.york.gov.uk/schools | @School_Services